

# Bay Minette Planning Commission Regular Meeting Minutes

Minutes August 8, 2019

Monthly Meeting No. 8

The Bay Minette Planning Commission met in Regular Session on Thursday, August 8, 2019. The meeting was called to order by Chairman Stewart at 8:00 a.m., in the Conference Room located in Bay Minette City Hall, in Bay Minette, Alabama; this being the proper place, date and hour as advertised to hold such meeting.

**IN ATTENDANCE** At 8:00 a.m. the following members were present:

Todd Stewart, Chairman  
Ed Pepperman, Vice-Chairman  
Robert A. "Bob" Wills, Mayor  
John Biggs, Councilmember  
Pat Robinson, Building Official  
Clair Dorough, Commission Member  
Scotty Langham, Commission Member  
David Diehl, Commission Member

Other persons in regular attendance:

Scotty Lewis, Attorney  
Rita Diedtrich, City Clerk  
Tammy Smith, City Administrator/Finance Director  
Jason Padgett, North Baldwin Utilities

**GUESTS**

Linda Vincent  
Gordon Mothershed  
Sarah Mothershed  
Jerry Cowart  
Kathy Bryars  
John Echols

**INVOCATION**

Commission Member Biggs gave the invocation, followed by the pledge.

**ITEM 3.**

Approval of Minutes of the July 11, 2019 Regular Meeting. After much discussion, Commission Member Dorough made a motion to approve the minutes. The motion was seconded by Commission Member Biggs and unanimously carried.

**ITEM 4.**

Old Business

- Item A: Discussion—Continued from Previous Meeting: Carport Compliance
  1. Chairman Stewart stated that this issue will be tabled until next meeting.
- Item B: Administrative Subdivision Request
  1. Cowart Subdivision-Intersection of Carlee Lane and Ridge Line Drive. Mr. Cowart explained the proposed subdivision. After much discussion, Commission Member Pepperman made a motion to approve the administrative subdivision and to authorize the Chairman to sign the plat. The motion was seconded by Commission Member Dorough and unanimously carried.
- Item C: Gordon Mothershed's request for Portable Carport Setbacks.
  1. Gordon Mothershed presented his request for a setback variance. Chairman Stewart explained the process for a variance and the need for an official survey and an application for the variance. After much discussion, Mr. Mothershed agreed to either get a survey of the property or to install a smaller carport.

ITEM 5.

New Business:

- Administrative Subdivisions
  - 1) John W. Hinote—Airport Road, Sec 18, T2D, R3E  
Chairman Stewart stated that the application request that one parcel be subdivided into two parcels. After discussion, Commission Member Diehl made a motion to approve the administrative subdivision and to authorize the Chairman to sign the plat. The motion was seconded by Commission Member Langham and unanimously carried.
- Commission Member Diehl recused himself for this part of the meeting.
  - 2) Hooper's Commercial Park-Intersection of D'Olive and Hwy 59 just west of Waffle House.  
Chairman Stewart explain that the request is to re-configure the four-lot subdivision with all four lots having ingress and egress. After much discussion, Commission Member Pepperman made a motion to approve the administrative subdivision and to authorize the Chairman to sign the plat contingent upon applicant acknowledgement that Lot 4 cannot apply for a variance since a

hardship will be self-imposed. The motion was seconded by Commission Member Langham and unanimously carried.

3) Echols Family -North Side of Old Brady Road.

Chairman Stewart presented the proposal subdivision of one parcel into two parcels. Each lot fronts Old Brady Road and has ingress and egress. After much discussion, Mayor Wills made a motion to approve the administrative subdivision and to authorize the Chairman to sign the plat. The motion was seconded by Commission Member Pepperman and unanimously carried

ITEM 6. Reports:

A. Mayor/Council Report:

- Updates on the following were presented:
  1. Improvement to the Mega-Site by CSX and Alabama Power
  2. Dog Park opening
  3. Bay Minette Elementary School construction
  4. Sweet Brew construction
  5. Gulf Packaging expansion
  6. Resurfacing of tennis courts

B. Attorney Report

- No Report

C. Commissioner's Report

- No Report

ITEM 8.

WMs. Linda Vincent address the commission concerning obtaining a 911 address for placing a modular home on the Hinote property. Chairman Stewart expanded process. With no further business Chairman Stewart adjourned the meeting at 9:00 a.m.

DONE THIS THE 8<sup>TH</sup> DAY of AUGUST 2019



Todd Stewart, Chairman

ATTEST:

A handwritten signature in blue ink, consisting of several loops and a final flourish, positioned above a horizontal line.

Rita Diedtrich, City Clerk