

# Bay Minette Planning Commission Regular Meeting Minutes

Minutes April 11, 2019

Monthly Meeting No. 4

The Bay Minette Planning Commission met in Regular Session on Thursday, April 11 2019. The meeting was called to order by Chairman Stewart at 8:00 a.m., in the Conference Room located in Bay Minette City Hall, in Bay Minette, Alabama; this being the proper place, date and hour as advertised to hold such meeting.

**IN ATTENDANCE** At 8:00 a.m. the following members were present:

Todd Stewart, Chairman  
Ed Pepperman, Vice-Chairman  
Oscar Waters, Building Official  
Clair Dorough, Commission Member  
Scotty Langham, Commission Member  
David Diehl, Commission Member

Absent:

Robert A. "Bob" Wills, Mayor  
John Biggs, Councilmember

Other persons in regular attendance:

Scotty Lewis, Attorney  
Rita Diedrich, City Clerk  
Tammy Smith, City Administrator/Finance Director  
Steven Stewart, Fire Department  
Jason Padgett, North Baldwin Utilities  
Martha Ryan, The First

**GUESTS** Danny Bolerjack  
Quinn Middleton  
Haley Beason

**INVOCATION** Chairman Stewart gave the invocation, followed by the pledge.

**ITEM 3.** Approval of Minutes of the March 14, 2019 Regular Meeting. After much discussion, Commission Member Pepperman made a motion to approve the

minutes. The motion was seconded by Commission Member Waters and unanimously carried.

ITEM 4. Old Business

- None

ITEM 5. New Business:

- Administrative Subdivisions and Site Plan Review

a) Tindle Subdivision—606 West 6<sup>th</sup> Street

Commission Member Diehl recused himself for the meeting.

Chairman Stewart stated that the application request that one parcel be subdivided into two parcels with both lots fronting 6<sup>th</sup> Street; and that both lots meet the minimum lot size requirement with Lot 1 having an easement of the east side of the lot. After discussion, Commission Member Pepperman made a motion to approve the administrative subdivision and to authorize the Chairman to sign the plat. The motion was seconded by Commission Member Langham and unanimously carried. Commission Member Diehl re-entered the meeting.

b) Bolerjack Subdivision—45450 Red Hill Road

Chairman Stewart stated that the application request that a 20 acre parcel be subdivided into three parcels with all parcels having access to Red Hill Road. Commission Member Waters made a motion to approve the administrative subdivision and to authorize the Chairman to sign the plat. The motion was seconded by Commission Member Pepperman and unanimously carried

c) Emmon's Place—NE Corner of the Intersection of W 13<sup>th</sup> Street and McMillan Avenue

Chairman Stewart stated that the application request that one parcel be subdivided into 2 parcels with both parcels fronting McMillan Avenue. Commission Member Diehl noted the side setback of the 13<sup>th</sup> Street side of the property should be 20 feet. Commission Member Diehl made a motion to approve the administrative subdivision and to authorize the Chairman to sign the plat contingent upon the correction of the side setbacks. The motion was seconded by Commission Member Pepperman and unanimously carried

- Discussion—Carport Compliance

Chairman Stewart announced that this item is tabled until the next meeting.

ITEM 6. Reports:

A. Mayor/Council Report:

- No Report

B. Attorney Report

- No Report

C. Commissioner's Report

- Commission Member Dorough spoke concerning the need for a Community Assessment for the ACE Grant
- Chairman Stewart spoke concerning the proposed women's sober living program--The Landing's plans to located on Highway 31.

ITEM 8.

With no further business Chairman Stewart adjourned the meeting at 8:25 a.m.

DONE THIS THE 11<sup>TH</sup> DAY of APRIL 2019



Todd Stewart, Chairman

ATTEST:



Rita Diedtrich, City Clerk