

Bay Minette Planning Commission Special Called Meeting Minutes

Minutes of December 21, 2015

Monthly Meeting No. 13

The Bay Minette Planning Commission met in Called Session on Monday, December 21, 2015. The meeting was called to order by Chairman Stewart at 4:30 p.m., in the Conference Room located in Bay Minette City Hall, in Bay Minette, Alabama; this being the proper place, date and hour as advertised to hold such meeting.

IN ATTENDANCE At 4:30 a.m. the following members were present:

Todd Stewart, Chairman
Karmen Still, Vice Chairperson
Robert A. "Bob" Wills, Mayor
Danleigh Corbett, Council Member
Oscar Waters, Building Official
Ed Pepperman, Commission Member
Robbie Strom, Commission Member
A.C. Ulmer, Commission Member

Members Absent:

None

Other person in regular attendance:

Rita Diedtrich, City Clerk
Scotty Lewis, City Attorney

GUESTS Guest present:

Frank Banks
Carole Banks
Johnny Biggs, Councilmember

**INVOCATION/
PLEDGE** Chairman Stewart offered the invocation and followed
by the pledge.

ITEM 3. Special Meeting Item:

- Request for Site Plan Review for Frank and Carole Banks for location of new business to be located at 25 Pine Street—Usage approval for making funeral arrangements, cremation arrangement and other general business actions commonly associated with the death care profession. Mrs. Banks stated that the business would be a mortuary with viewing services with no chapel or services being held in the facility. After much discussion, concerning this facility being located in the downtown historic district; Commission member Pepperman made a motion to accept the proposal contingent upon administrative approval of landscaping plan, sign plans and accessibility. The motion was seconded by Commission member Corbett and unanimously carried.

ITEM 4. Reports:

A. Mayor/Council Report:

- None

B. Attorney Report

- None

C. Commissioner's Report

- None

ITEM 8. With no further business, Chairperson Stewart adjourned the meeting at 4:50 p.m.

DONE THIS THE 21ST DAY OF DECEMBER 2015



Todd Stewart
Chairperson

ATTEST:



Rita Diedtrich
City Clerk