

# Bay Minette Planning Commission Regular Meeting Minutes

Minutes of August 13, 2013

Monthly Meeting No.8

The Bay Minette Planning Commission met in Regular Session on Tuesday, August 13, 2013. The meeting was called to order by Chairman Todd Stewart at 5:30 p.m., in the Council Chambers located in Bay Minette City Hall, in Bay Minette, Alabama; this being the proper place, date and hour as advertized to hold such meeting.

**ROLLCALL** During the 5:30 p.m. Roll Call the following members were present:

Todd Stewart, Chairman  
Karmen Still, Vice Chairperson  
Robert A. "Bob" Wills, Mayor  
John Biggs, City Council Member  
Oscar Waters, Building Official  
Al Thompson, Commission Member  
John Peavy, Commission Member  
Ed Pepperman, Commission Member  
A. C. Ulmer, Commission Member

Other person in regular attendance:

Rita Findley, City Clerk  
Rhonda Akins, Building Department  
Leslie Johnston, SARPC Representative

**GUESTS** Guests included:

Robbie Strom, Hutchinson, Moore & Rauch, LLC

**INVOCATION/  
PLEDGE** Commission Member Ulmer offered the invocation and the pledge.

**ITEM 4.** Chairman Stewart asked the planning commission to review the minutes of the July 9 11, 2013 meeting. Vice Chairperson Still made **Motion 1** to approve the minutes for July 9, 2013 meeting. The motion was seconded by Commission Member Pepperman and the motion carried.

**ITEM 5** Chairman Stewart introduced item 5, Old business:

There was no old business; however, Vice Chairperson Still asked the status of the sign ordinance. City Clerk, Rita Findley stated that the City Council will hold a public hearing on August 19, 2013 for consideration of the ordinance.

**ITEM 6.** Chairman Stewart introduced item 6: New Business:

- A. Consideration Subdivision Request for J.M. Hill Construction/Joe Hill for Steven's Subdivision located approximately 350 feet west of intersection of Freeview Avenue and State Highway 59

Chairman Stewart recognized Robbie Strom, Hutchinson, Moore & Rauch LLC who is representing Mr. Chuck Stevens. After much discussion concerning the application and the process for the subdivision request, Vice Chairperson Still made Motion Number 2 to schedule a public hearing for the next regular meeting, providing Mr. Strom resubmit a corrected application or a letter or authorization. The motion was seconded by Commissioner Ulmer and unanimously carried.

**ITEM 7.** Reports:

- A. Mayor/Council Report:  
No Report Available
- B. Attorney Report  
No Report Available
- B. Commissioner's Report  
No Report Available

**ITEM 8.** Chairman Stewart with no further business adjourned the meeting at 6:00 p.m.

**DONE THIS THE 13<sup>h</sup> DAY OF AUGUST 2013**



Todd Stewart  
Chairman

**ATTEST:**



Rifa Findley  
City Clerk

# Bay Minette Planning Commission Regular Meeting Minutes

Minutes of July 9, 2013

Monthly Meeting No.7

The Bay Minette Planning Commission met in Regular Session on Tuesday, July 9, 2013. The meeting was called to order by Chairman Todd Stewart at 5:30 p.m., in the Council Chambers located in Bay Minette City Hall, in Bay Minette, Alabama; this being the proper place, date and hour as advertized to hold such meeting.

## **ROLLCALL**

During the 5:30 p.m. Roll Call the following members were present:

Todd Stewart, Chairman  
Karmen Still, Vice Chairperson  
John Biggs, City Council Member  
Oscar Waters, Building Official  
Al Thompson, Commission Member  
John Peavy, Commission Member  
Ed Pepperman, Commission Member

Late Arrival 5:35 p.m.

A.C. Ulmer, Commission Member

Absent:

Robert A. "Bob" Wills, Mayor

Other person in regular attendance:

Scotty Lewis, City Attorney  
Rita Findley, City Clerk  
Rhonda Akins, Building Department  
Leslie Johnston, SARPC Representative

## **GUESTS**

Guests included:

There were no guest present.

## **INVOCATION/ PLEDGE**

Chairman Stewart offered the invocation and the pledge.

## **ITEM 4.**

Chairman Stewart asked the planning commission to review the minutes of the June 11, 2013 meeting. Commission Member Pepperman made

**Motion 1** to approve the minutes for June 11, 2013 meeting it was seconded by Commission Member Peavy and the motion carried.

**ITEM 5** Chairman Stewart introduced item 5, Old business:

There was no old business.

**ITEM 6.** Chairman Stewart introduced item 6: New Business:

A. Consideration of Resolution Number PC-0713-01 Adopting the City of Bay Minette Comprehensive Plan 2030.

Chairman Stewart explained the requirement for Comprehensive Plan 2030 to be adopted by resolution and asked for a motion to approve Resolution Number PC-0713-01. Commission Member Thompson made **Motion Number 2** to amend the Comprehensive Plan 2030 to include Resolution Number PC-0713-01 and approve the resolution.

B. Public Hearing and Consideration of the Proposed Sign Ordinance

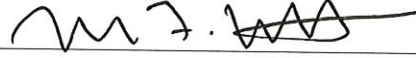
Chairman Stewart explained that the Proposed Sign Ordinance would require City Council approval and he opened the public hearing and asked for comments from the public. There being no public present; Chairman Stewart closed the public hearing. Vice Chairperson Still made **Motion Number 3** moved to recommend to the City Council for approval. The motion was seconded by Commission Member Ulmer and unanimously carried. Chairman Stewart requested that the sign ordinance be sent to the City Council at their next meeting.

**ITEM 7.** Reports:

- A. Mayor/Council Report:  
No Report Available
- B. Attorney Report  
No Report Available
- C. Commissioner's Report  
No Report Available

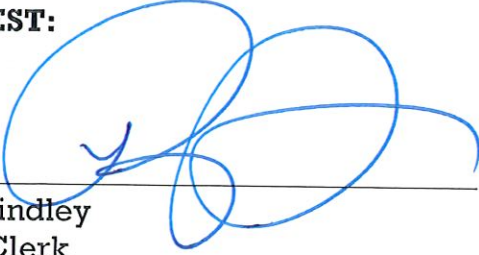
**ITEM 8.** Chairman Stewart with no further business adjourned the meeting at 5:47 p.m.

DONE THIS THE 9<sup>th</sup> DAY OF JULY 2013



Todd Stewart  
Chairman

**ATTEST:**



Rita Findley  
City Clerk