

# Bay Minette Planning Commission Regular Meeting Minutes

Minutes of June 11, 2013

Monthly Meeting No.6

The Bay Minette Planning Commission met in Regular Session on Tuesday, June 11, 2013. The meeting was called to order by Chairman Todd Stewart at 5:00 p.m., in the Council Chambers located in Bay Minette City Hall, in Bay Minette, Alabama; this being the proper place, date and hour as advertized to hold such meeting.

**ROLLCALL** During the 5:00 p.m. Roll Call the following members were present:  
Todd Stewart, Chairman  
John Biggs, City Council Member  
Oscar Waters, Building Official  
Al Thompson, Commission Member  
John Peavy, Commission Member  
Ed Pepperman, Commission Member  
A.C. Ulmer, Commission Member

Late arrival at 5:20 p.m.:  
Robert A. "Bob" Wills, Mayor

Absent:  
Karmen Still, Vice Chairperson

Other person in regular attendance:  
Scotty Lewis, City Attorney  
Rita Findley, City Clerk  
Leslie Johnston, SARPC Representative

Late arrival at 5:20 p.m.:  
Steven Stewart, Fire Department

**GUESTS** Guests included:  
Pam Dupree, Bay Minette Beautification Committee  
Stacey McKean, Premier Grants Consulting, LLC  
Jaye Robertson, HMR Engineering.

**INVOCATION/  
PLEDGE** Commission Member Ulmer offered the invocation and the pledge.

**ITEM 4.** Chairman Stewart asked the planning commission to review the minutes of the May 14, 2013 meeting. Commission Member Ulmer made **Motion 1**

to approve the minutes for May 14, 2013 meeting it was seconded by Commission Member Pepperman and the motion carried.

**ITEM 5** Chairman Stewart introduced item 5, Old business:

A. Update on Sign Regulations

Chairman Stewart recognized Leslie Johnston, SARPC and Scotty Lewis, City Attorney who explain the process and the need for a public hearing to adopt the regulations. City Attorney Lewis explained that additional reviews are needed for the digital billboard section of the regulations. Commission Member Ulmer made **Motion Number 2** to set a public hearing for the next regular meeting to consider the proposed sign regulations. The motion was seconded by Commission Member Peavy and unanimously carried.

**ITEM 6.** Chairman Stewart introduced item 6: New Business:

A. Public Hearing Concerning the Adoption of the City of Bay Minette's Comprehensive Plan 2030.

Chairman Stewart opened the public hearing and asked for comments for the public. Ms. Dupree from the Bay Minette Beautification Committee spoke concerning the need for green areas. With no other comments from the public, Chairman Stewart closed the public hearing. Commission Member Peavy made **Motion Number 3** moved to adopt the Comprehensive Plan 2030 and to send to the City Council to affirm. The motion was seconded by Commission Member Thompson and unanimously carried.

Chairman Stewart asked for a 5 Minute Recess

B. Public Involvement Hearing Concerning the Submittal of a 2013 Application for Transportation Alternative Program (TAP) Grant that would construct 5,500 linear feet of new sidewalk along Hand Avenue between 12<sup>th</sup> Street and Petty Lane.

Chairman Stewart opened the public involvement hearing and recognized Stacey McKean and Jaye Robertson, who spoke concerning the project. Chairman Stewart asked for public comments. With no other comments, Chairman Stewart closed the public hearing.

**ITEM 7.** Reports:

A. Mayor/Council Report:

Mayor Wills thanked the members of the Planning Commission for their work on the Comprehensive Plan.

- B. Attorney Report  
No Report Available
- C. Commissioner's Report  
No Report Available

**ITEM 8.** Chairman Stewart with no further business adjourned the meeting at 5:43 p.m.

**DONE THIS THE 11<sup>th</sup> DAY OF JUNE 2013**



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Todd Stewart  
Chairman

**ATTEST:**



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Rita Findley  
City Clerk