

Bay Minette Planning Commission Special Meeting Minutes

Minutes of February 7, 2013

Monthly Meeting No.2

The Bay Minette Planning Commission met in Special session on Tuesday, January 8, 2013. The meeting was called to order by Chairman Todd Stewart at 5:30 p.m., in the Council Chambers located in Bay Minette City Hall, in Bay Minette, Alabama; this being the proper place, date and hour as advertized to hold such meeting.

PRESENT Members of the Commission were present. These members are: Chairman Todd Stewart, Karmen Still, Mayor Bob Wills, Councilman John Biggs, John Peavy, A.C. Ulmer and Ed Pepperman. Other persons in regular attendance: GeeGee Watt – Planning and Zoning Administrator, Attorney – Scotty Lewis, Rita Findley – City Clerk. Absent were Oscar Waters and Al Thompson

GUESTS There were no guests.

**INVOCATION/
PLEDGE** Todd Stewart offered the invocation and the pledge.

ITEM 4. Chairman Stewart asked the planning commission to review the minutes of January 8, 2013. Mayor Wills made **Motion 1** to approve the minutes for January 8, 2013 meeting it was seconded by Ed Pepperman, motion passed (7-0).

ITEM 5 Chairman Stewart introduced item 5, Planning Zoning Administrator on updating bylaws and amendments to the Sign Regulations review. GeeGee Watt explained the updates to the bylaws about minor changes (ie. time, location, update member service, secretary to the planning commission.) Karmen Still pointed out a double sentence under the Officer's section, it was noted and removed from the bylaws. Chairman Todd Stewart asked about Code of Ethics and did the planning commission members need to complete this. GeeGee Watt stated Yes. Rita Findley stated that she needed to have a copy of this in her files as well. Chairman Todd Stewart asked for a motion to adopt the bylaws as amended. **Motion 2** was made by Karmen Still and seconded by A.C. Ulmer, motion passed (7-0).

Sign Regulations: GeeGee Watt stated she did as requested by the commission and pulled 5 regulations from communities in the area and around the same size as our community. GeeGee Watt stated that they were pretty much the same. GeeGee Watt stated that she took the City's

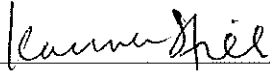
Ordinance and revised it using some out of every ordinance and knowing the commission problem areas were for signs. She felt this would be easiest instead of asking the commission to take 5 ordinances home to review. GeeGee Watt stated she added 1 sign definition snipe signs. There was lengthy discussion on banners (quality, length, who puts them up) Rita Findley suggested William Moore-Gulf Coast Newspaper for another outlet for advertising events. Ed Pepperman recommended that Banners be professionally created. Karmen Still stated that non-profits usually don't have the funds to have them professionally created but agrees that they need to be neatly done. Political signs paragraph was removed and replaced. There was discussion on qualifying times. The paragraph added was to be removed replaced with existing paragraph changing 60 day prior to 90 days prior. Mayor Wills asked GeeGee Watt to research into qualifying periods and to revise this section accordingly. Mayor Wills also asked Scotty Lewis to look into R.O.W. issue in residential corridors. Mayor Wills stated to follow the R.O.W in these areas the signs have to be put right next to house and many circumstances could not be seen. Scotty Lewis stated that he would look into it. Off Premise signs are currently not allowed discussion on sharing signage but prohibit them from vacant lots. Discussion of permitted signs GeeGee Watt points out deletion of words adding appropriate wording to the Tables. Changed the Billboard height to 35 feet. GeeGee Watt recommended the signage area be taken to 350 sq. ft. Delete Off-Premise signs from Billboards. GeeGee Watt explained subdivision markers. GeeGee Watt went over changes to Building Wall signs and historical district. Discussion on Commercial Banners to be professionally prepared. Painted Graphic Murals are allowed in Commercial and Industrial districts, GeeGee Watt asked if the planning commission wanted to allow this in the downtown area. The commission agreed they should not be allowed in the downtown area. Digital Sign and Digital Reader Board Discussion, Commissioners do not like digital signs and reader boards and do not want to allow them to be placed in Prohibited Sign section. Johnny Biggs asked about flag signs. GeeGee Watt explained the ordinance defines them as Wind Signs and they are in the Prohibited sign section.

- ITEM 6.** There was no public participation
- ITEM 7.** There was no Mayor or Council Report.
- ITEM 8.** There was no Attorney Report
- ITEM 9.** There was no Commissioner Comments.

ITEM.

Chairman Todd Stewart with no further business adjourned the meeting at 6:50 p.m.

DONE THIS THE 7th DAY OF February 2013



Todd Stewart
Chairman

ATTEST:

Rita Findley
City Clerk