City of Bay Minette

Exempt Sign- Non-Commercial Banner Application

301 D'Olive Street · Bay Minette, Alabama 36507

Phone (251) 580-1650 · COBM_Planning@ci.bay-minette.al.us

Name:_____ Date:_____

Telephone #:_____ Email:_____

Sign Ordinance Excerpt – *Section 16.3.2 Banners.* Banners may be utilized for special community events open to the general public and sponsored by noncommercial civic, charitable, community, or similar organizations provided: At least five business days before signs are to be posted, a designated representative of the sponsoring group shall provide a sign installation and removal plan for review by the city official, who shall grant written permission for signs to be posted if the following standards are met:

1. Signs or banners shall be located outside of the public right-of way of any public street and outside of the sight distance triangle of any intersection.
2. Signs or banners may be posted up to 14 days before the event and must be removed within three days following the event.
3. No more than one banner shall be permitted per lot or premises, and in no case shall any banner or sign be located closer than 200 feet from another such sign on the same side of the street.
4. Nothing in this provision shall be construed to authorize the posting of such signs or banners upon trees, utility poles, traffic control signs, lights or devices in any place or manner prohibited by the provisions herein, nor on private property without written consent of the owner.

Site Information

Parcel ID No.:_____ PPIN No.:_____

Physical Address (E-911): _____

Organization/Company Name:_____

Event Date: _____ Number of Banners: _____

Installation Date: _____ Removal Date: _____
If not removed 3 days after the event, a City Agent will remove and dispose of the banner.

Exempt Sign Submittal Requirements

_____ City of Bay Minette Banner Application
_____ Site Plan indicating the proposed location of the banner

- Property Lines
- Public right-of-ways
- Sight distance triangles
- Easements
- Buildings
- Other signs on the property

Office Use Only

Zoning:_____ □ Exempt   □ Approved   □ Denied

Comments: _____

Reviewed by:_____ Date:_____