

**Bay Minette Planning Commission Agenda**  
**Conference Room at City Hall**  
**December 13, 2018**  
**8:00 a.m.**

1. Called to Order
2. Invocation and Pledge
3. Approval of Minutes for the October 11, 2018 Regular Meeting and November 9, 2018 Regular Meeting
4. Administrative Subdivision Request: None
5. Old Business: None
6. New Business:
  - Annette Hicks request a Variance for property located at 1305 North White Avenue for the addition of a double garage with room on top of garage to existing home to the back (rear) of the house.
7. Reports:
  - a) Mayor/Council
  - b) Attorney
  - c) Commissioner's Comments
8. Adjourn

# Bay Minette Planning Commission Regular Meeting Minutes

Minutes October 11, 2018

Monthly Meeting No. 10

The Bay Minette Planning Commission met in Regular Session on Thursday, October 11, 2018. The meeting was called to order by Vice-Chairman Pepperman at 8:00 a.m., in the Conference Room located in Bay Minette City Hall, in Bay Minette, Alabama; this being the proper place, date and hour as advertised to hold such meeting.

**IN ATTENDANCE** At 8:00 a.m. the following members were present:

Ed Pepperman, Vice-Chairman  
Robert A. "Bob" Wills, Mayor  
John Biggs, Councilmember  
Oscar Waters, Building Official  
Clair Dorrough, Commission Member  
Scotty Langham, Commission Member  
David Diehl, Commission Member

Absent:

Todd Stewart, Chairman  
Dollie Mims, Commission Member

Other persons in regular attendance:

Scotty Lewis, Attorney  
Leslie Johnston, SARPC

**GUESTS** Dan Rose  
Bubba Reed

**INVOCATION** Vice-Chairman Pepperman gave the invocation, followed by the pledge.

**ITEM 3.** Approval of Minutes of the September 13, 2018 Regular Meeting. After discussion of the minutes; Mayor Wills moved to approve the minutes. The motion was seconded by Commission Member Langham and unanimously carried.

**ITEM 4.** Vice-Chairman Pepperman introduced Item 4: Administrative Subdivisions.

1. J. Al Boykin—Fair Acres Subdivision located on Rabun Road. Commission Member Diehl recused himself. After much discussion, Commission Member Waters moved to approve the administrative subdivision and authorize Vice-Chairman Pepperman to sign the plat. The motion was seconded by Commission Member Langham and unanimously carried.
2. Johnson Builders LLC—Quinley Road Subdivision—Corner of County Road 138 and Quinley Road. Commission Member Diehl recused himself. After much discussion, Mayor Wills moved to approve the administrative subdivision and authorize Vice-Chairman Pepperman to sign the plat. The motion was seconded by Councilmember Biggs and unanimously carried.
3. James E. and Anita G. Donald—Subdivision located at 13200 Shehan Lane and Tall Pine Road. Mr. Dan Rose represented the applicants and spoke on their behalf. After much discussion, Commission Member Diehl moved to approve the administrative subdivision and authorize Vice-Chairman Pepperman to sign the plat. The motion was seconded by Commission Member Waters and unanimously carried.

**ITEM 5.** Vice-Chairman Pepperman introduced Item 5: Old business:

- None

**ITEM 6.** Vice-Chairman Pepperman introduced Item 5: New Business:

- Application for Zoning Amendment – Thomas Ward – Clark Avenue from R-2 to R-4 Zone for Phase 2 of the Cypress Trace development. Vice-Chairman Pepperman opened a public hearing. Mr. Bubba Reed represented the applicant and spoke on their behalf. With no further public comments, Vice-Chairman Pepperman closed the public hearing. After much discussion, Commission Member Waters moved to recommend approval of the zoning amendment to the City Council. The motion was seconded by Commission Member Diehl and unanimously carried.

**ITEM 7.** Reports:

A. Mayor/Council Report:

Mayor Wills presented an update on the following:

- Industry developments: Sweet Brew Tea, Gulf Packaging and Crenshaw Machine
- New Elementary School
- Softball Complex

Councilmember Biggs presented an update on the following:

- Reenactment of Removal of the County Seat

B. Attorney Report

- No Report

C. Commissioner's Report

- Commission Member Dorough gave an update on the City's Brownfield grant

**ITEM 8.**

With no further business, Vice-Chairman Pepperman adjourned the meeting at 8:35 a.m.

DONE THIS THE 11<sup>th</sup> DAY of OCTOBER 2018

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Ed Pepperman, ViceChairman

**ATTEST:**

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Rita Diedtrich, City Clerk

**Bay Minette Planning Commission  
Regular Meeting Minutes**

**Minutes November 9, 2018**

**Monthly Meeting No. 11**

The Bay Minette Planning Commission did not meet due to lack of a quorum

**IN ATTENDANCE** At 8:00 a.m. the following members were present:

Clair Dorough, Commission Member

Other persons in regular attendance:

Rita Diedtrich, City Clerk

DONE THIS THE 9<sup>th</sup> DAY of NOVEMBER 2018

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Todd Stuart, Chairman

**ATTEST:**

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Rita Diedtrich, City Clerk



# City of Bay Minette

## Application for Variance

This is to certify that I (we) the undersigned do hereby request the Board of Adjustment to grant a variance from the City of Bay Minette Zoning Ordinance as indicated below, and for the reasons stated:

1. Article(s) and Section(s) for which a Variance is requested:

(Address: 1305 N. White Ave  
Bay Minette)

Article: \_\_\_\_\_

Section: \_\_\_\_\_

2. Nature of Variance requested:

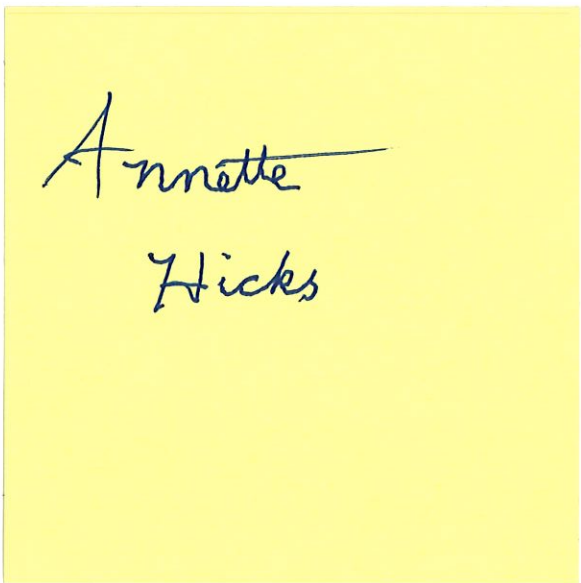
Adding double garage with additional room on top of garage to existing home. This addition is on the back (rear) of the house.

3. Reason for Request:

According to the Building/Code Official for the City, this building addition will be 20' from the property line and code is 30', so a variance would need to be requested.

Dated this 16<sup>th</sup> day of November, 20 18

  
Owner or Authorized Representative

  
Annette  
Hicks

**Application Fee \$25.00**