

Bay Minette Planning Commission Agenda
Conference Room at City Hall
August 9, 2018
8:00 a.m.

1. Called to Order

2. Invocation and Pledge

3. Approval of Minutes for the July 12, 2018 Regular Meeting

4. Administrative Subdivision Request:
 - Jerry and Louise Perkins located at 16041 Pine Grove Road Ext

5. Old Business:
 - None

6. New Business:
 - None

7. Reports:
 - a) Mayor/Council

 - b) Attorney

 - c) Commissioner's Comments

8. Adjourn

Bay Minette Planning Commission Regular Meeting Minutes

Minutes July 12, 2018

Monthly Meeting No. 7

The Bay Minette Planning Commission met in Regular Session on Thursday, July 12, 2018. The meeting was called to order by Chairman Stewart at 8:00 a.m., in the Conference Room located in Bay Minette City Hall, in Bay Minette, Alabama; this being the proper place, date and hour as advertised to hold such meeting.

IN ATTENDANCE At 8:00 a.m. the following members were present:

Todd Stewart, Chairman
Robert A. "Bob" Wills, Mayor
John Biggs, Councilmember
Oscar Waters, Building Official
Clair Dorough, Commission Member
David Diehl, Commission Member
Scotty Langham, Commission Member

Absent:

Ed Pepperman, Vice-Chairman
Dollie Mims, Commission Member

Other person in regular attendance:

Scotty Lewis, Attorney
Leslie Johnston, SARPC
Rita Diedrich, City Clerk
Danleigh Corbett, City Council Member
Steven Stewart, Fire Inspector

GUESTS Eugene Thompson

INVOCATION Chairman Stewart gave the invocation and followed by the pledge.

ITEM 3. Approval of Minutes of the June 14, 2018 Regular Meeting. After discussion of the minutes; Commission Member Biggs moved to approve the minutes. The motion was seconded by Commission Member Waters and unanimously carried.

ITEM 4. Chairman Stewart introduced Item 4: Administrative Subdivisions.

1. Thompson Subdivision located on Barnes Road. Mr. Thompson was present to discuss the six-parcel family subdivision. After much discussion, Commission Member Dorough moved to approve the administrative subdivision and authorize Chairman Stewart to sign the plat. The motion was seconded by Commission Member Waters and carried with Commission Member Diehl abstaining.
2. Danley Trail Re-subdivision located on Still Road/Danley Trail. After much discussion, Mayor Wills moved to approve the re-subdivision and authorize Chairman Stewart to sign the plat. The motion was seconded by Commission Member Langham and carried.

ITEM 5. Chairman Stewart introduced Item 5: Old business:

- None

ITEM 6. Chairman Stewart introduced Item 5: New Business:

Annual Planning Commission Election of Officers

- Chairman Stewart opened the floor for nominees for the office of Chairman. Commission Member Waters nominated Todd Stewart. The motion was seconded by Commission Member Diehl and unanimously carried.
- Chairman Stewart opened the floor for nominees for the office of Vice-Chairman. Commission Member Langham nominated Ed Pepperman. The motion was seconded by Commission Member Biggs and unanimously carried.

ITEM 7. Reports:

A. Mayor/Council Report:

Mayor Wills presented an update on the following:

- Groundbreaking for the construction of the Sportsplex
- Construction of the Bay Minette Elementary School
- Prospect for the mega site
- Public Safety Event on July 13, 2018

B. Attorney Report

- No Report

C. Commissioner's Report

- Mrs. Johnston announced the Joint Alabama/Mississippi Chapter of Planning Association Conference in October
- Mrs. Johnston and Commission Member Dorough spoke concerning the Grant for the Comprehensive Plan
- Commission Member Dorough presented an update on the Strategic Plan
- Commission Member Dorough presented an update on the Brownfield Grant
- Steven Stewart spoke concerning the 2018 Fire Codes
- Commission Member Waters announce inquiries concerning the following the Jones Truck Stop Property for a modular home business
- Commission Member Waters announce that Wacker Out Wieners is looking to locate on Highway 59
- Commission Member Dorough inquired if the City has any ordinances that restrict the dress attire for waitress in bars (Alabama Bar)

ITEM 8.

With no further business, Chairperson Stewart adjourned the meeting at 8:30 a.m.

DONE THIS THE 12th DAY of JULY 2018

Todd Stewart, Chairman

ATTEST:

Rita Diedrich, City Clerk

CHASON  CHASON
ATTORNEYS AT LAW

July 11, 2018

HAND DELIVERY

Ms. Rita Diedtrich
City Clerk for the
City of Bay Minette
301 D'Olive Street
Bay Minette, Alabama 36507

Dear Rita:

Re: Jerry and Louise Perkins
Subdivision Application

The Perkins seek an Administrative Subdivision for Parcel Number 05-23-07-26-0-000-032.000, which is located in the extraterritorial jurisdiction of the City of Bay Minette. Enclosed herewith are the following documents:

1. Completed Application for Administrative Subdivision;
 2. GIS mapping of the original parcel;
 3. Survey of the proposed administrative subdivision;
- and
4. A check in the sum of \$190 for processing said application.

Please let me know if you need any additional information.

With best regards, we are

Yours very truly,

CHASON & CHASON, P.C.

By: 
Jessica M. McDill
jmm@chasonlaw.com

JMM:khh

Encl: As Noted

00029948.WPD

CHASONLAW.COM



City of Bay Minette

Application for Administrative Subdivision

Date: July 11, 2018

Name of Subdivision: Perkins

Name of Owner: Jerry and Louise Perkins

Address: 16041 Pine Grove Road Ext. South, Bay Minette, Alabama 36507

Street / PO Box City State Zip

Name of Agent / Professional Land Surveyor, if other than applicant:

Jessica M. McDill, Chason & Chason, P.C.

Address: P. O. Box 100, Bay Minette, Alabama 36507

Street / PO Box City State Zip

Subdivision Location: 16041 Pine Grove Road Ext. South, Bay Minette, Alabama 36507

Total Acreage: 2.5 # of Parcels Existing: 1

Average Lot Size: .5 - 1.0 # of Lots Proposed: 4

Submittal Requirements:

- Application
- Fee
- Survey/Plat showing existing parcel(s)
- Survey showing proposed subdivision in accordance with Subdivision Regulations

Agent / Applicant Name: Jessica M. McDill

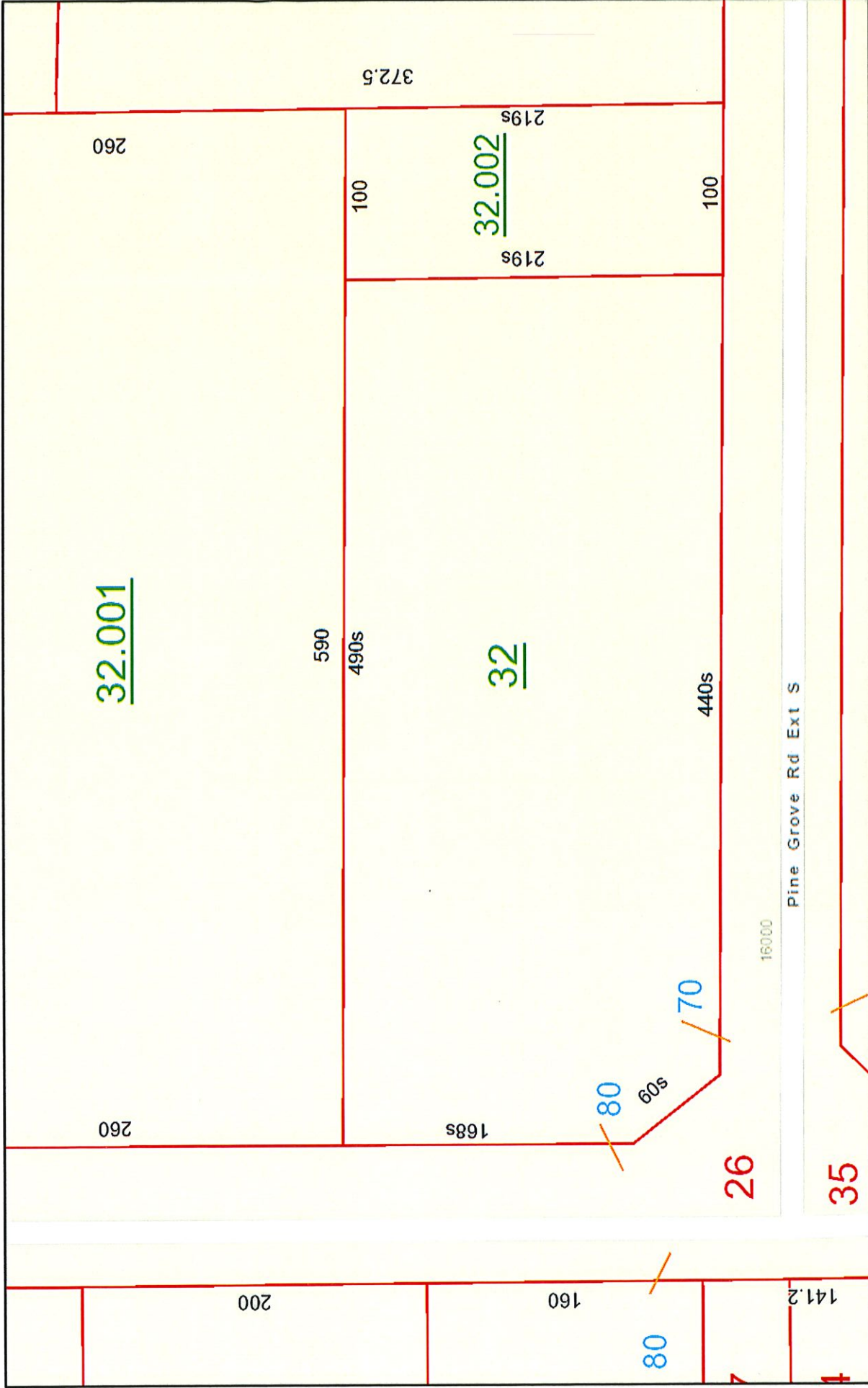
Signature: *Jessica M. McDill*

Date: 7-11-2018

Total \$ 190.00

Cost - \$150.00 plus \$10.00 per parcel

Perkins - Original



July 10, 2018

- Misc
- Parcels
- Lot Lines
- County Boundary

1:1,128



KCS
Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan,



PINE GROVE RD

PINE GROVE RD EXT'S

SUBJECT PROPERTY



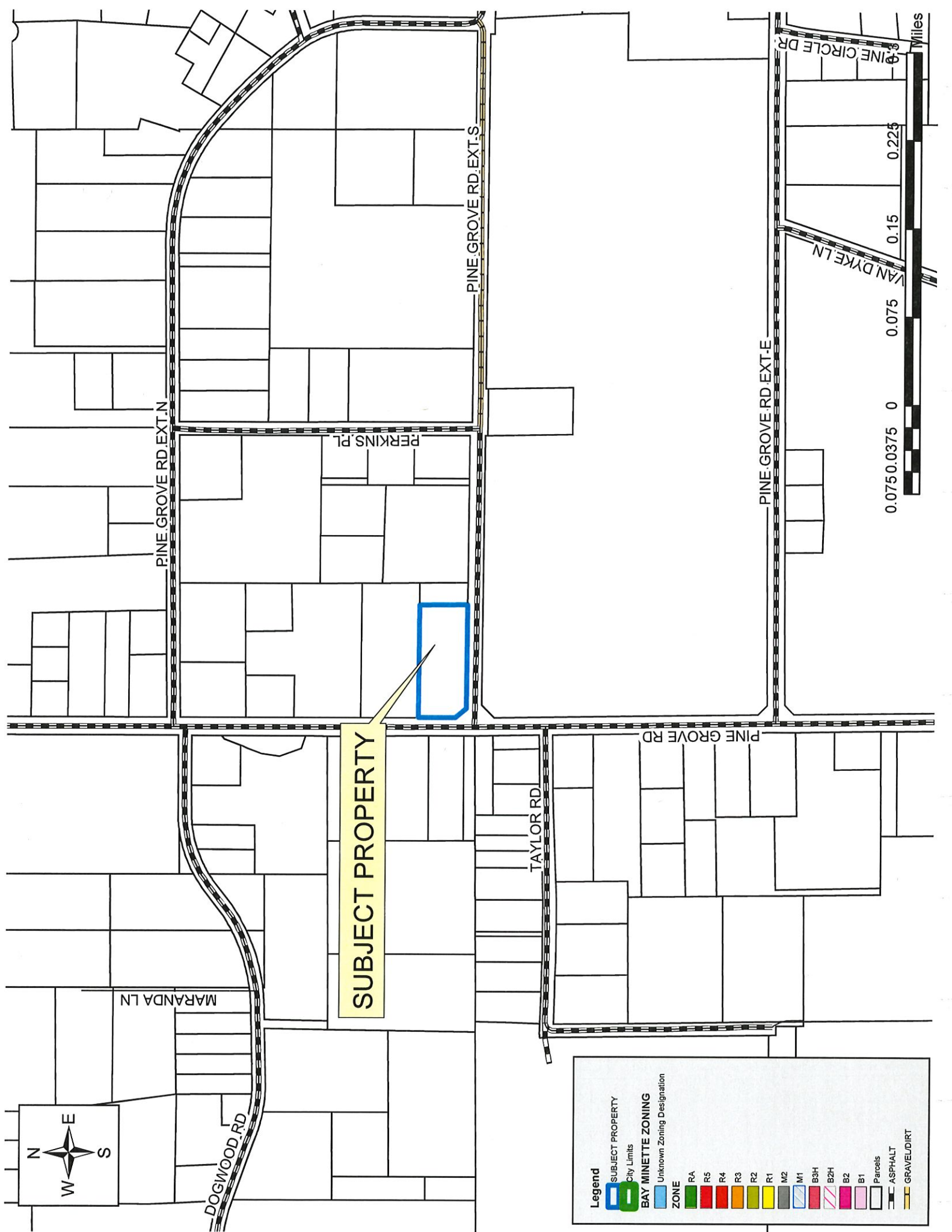
SUBJECT PROPERTY

- Parcels
- Roads
- ASPHALT
- GRAVEL/DIRT
- Elevations - 5'

Potential Wetlands

- Conservation
- Enhancement
- Restoration





SUBJECT PROPERTY

Legend

- SUBJECT PROPERTY
- City Limits
- BAY MINETTE ZONING**
- Unknown Zoning Designation
- ZONE**
- RA
- R5
- R4
- R3
- R2
- R1
- M2
- M1
- B3H
- B2H
- B2
- B1
- Parcels
- ASPHALT
- GRAVEL/DIRT

