



City of Bay Minette

Land Use Application – Home Occupation

301 D'Olive Street • Bay Minette, Alabama 36507

Phone (251) 580-1650 • COBM_Planning@cityofbayminetteal.gov

OFFICE USE ONLY

Fee: \$50.00 per Occupation

Received: _____

Completed: _____

Decision: _____

Applicant Name: _____ Business Name: _____

Are you the property owner? ☐ Yes ☐ No

Is this a lease / rental property? ☐ Yes ☐ No

Mailing Address: _____

City/State/ Zip Code: _____ Phone No.: _____

Email: _____

Home Occupation / Business Information

Property Address: _____

Tax Parcel or PPIN No.: _____

Proposed Home Occupation (please be as detailed as possible): _____

Renovations proposed: _____

Floor Area of Home Occupation (cannot exceed 20% of principal residential dwelling): _____ Sq Ft

Dwelling Size _____ Sq Ft Property Size: _____ Hours of Operation: _____

I/We certify that the information stated on and submitted with this application is true and correct. Business Owners are responsible to ensure compliance with the Zoning Ordinance Regulation, Section 8.7.2 Home Occupations, or the occupant approvals may be revoked. It is the applicant's responsibility to ensure compliance with lease/rental agreements and/or deed restrictions.

Signed: _____ Date: _____

INTERNAL USE ONLY

LU - _____ Fee: \$ _____ Date Paid: _____ ☐ Cash ☐ CC ☐ Check #: _____

Current Zoning of Property: _____ FEMA Flood Zoning: _____ Potential Wetlands: ☐ Yes ☐ No

Address Verified: ☐ Yes ☐ Correction/Assignment needed - Address Assigned: _____

Reviewed by: _____ Date: _____

Comments: _____



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Home Occupations – Ordinance Regulations

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Business Owners are responsible to ensure compliance with the regulations below or the occupant approvals may be revoked. It is the applicant's responsibility to ensure compliance with lease/rental agreements and/or deed restrictions.

8.7.2 Home Occupations

Home occupations are permitted in all districts where residences are permitted, if licensed by the City and conforming to the conditions of this section and any applicable laws or ordinances. Home Occupations are subject to administrative review and require an approved Land Use Certificate. Home occupations shall be clearly incidental to the residential use of the dwelling and shall not change the essential residential character of the dwelling or adversely affect the uses permitted in the district of which it is a part. No home occupation shall be permitted which might interfere with the general welfare of the surrounding residential area due to potential noise, increased pedestrian and vehicular traffic or any other condition which would constitute an objectionable use of residentially zoned property.

8.7.2.1 Limitations on Type of Home Occupation are as follows:

- a. Area used for a home occupation shall not exceed twenty percent (20%) of the gross floor area in the principal building.
- b. The home occupation shall be confined entirely to the principal building.
- c. Chemical, mechanical, or electrical equipment that creates air emissions, odors, light, glare or noises that are detectable outside of the dwelling shall be prohibited.
- d. No display of products shall be visible from the street and only articles made on the premises may be sold; except that non-durable articles (consumable products) that are incidental to a service, which service shall be the principal use in the home occupation, may be sold on the premises.
- e. Patrons to the business shall be limited to one (1) client at a time.
- f. Instruction in music, dancing, and similar subjects shall be limited to two (2) students at a time.
- g. The activity carried on as a home occupation shall be limited to the hours between 7:00 a.m. and 8:00 p.m.
- h. Customary home occupations shall not include the following:
 1. Uses which do not meet the provision listed above.
 2. Automobile and/or body and fender repairing.
 3. Food handling on a large-scale basis, processing, or packing.
 4. Repair, manufacturing, and processing uses; however, this shall not exclude the home occupation of a dressmaker where goods are not manufactured for stock, sale, or distribution.
 5. Restaurants.
 6. No outdoor or indoor window signs of any kind are permitted for a home occupation

8.7.2.2 Any home occupation not conforming with Section 8.7.2.1 may be subject to Planning Commission approval and Site Plan Review.