



# City of Bay Minette

## Planning Commission Site Use Review

301 D'Olive Street · Bay Minette, Alabama 36507

Phone (251) 580-1650 · COBM\_Planning@cityofbayminetteal.gov

### Office Use Only

CU: \_\_\_\_\_

SP: \_\_\_\_\_

Fee:  \$300.00     \$600.00

Date Paid: \_\_\_\_\_

Paid:  Cash     Check

Credit Card

Applicant Name: \_\_\_\_\_ Date: \_\_\_\_\_

Are you the owner?  Yes  No \*If you are not the property owner, you must submit an Agent Authorization Form signed by the property owner

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

### PROPERTY INFORMATION

Property Address: \_\_\_\_\_

Or Property Location: \_\_\_\_\_

Tax Parcel No.: \_\_\_\_\_ \*PPIN No.: \_\_\_\_\_

Request: \_\_\_\_\_

I, the undersigned, do hereby request the City of Bay Minette Planning Commission to grant a Site Use Review for the location to determine if it meets the regulations of the **Zoning Ordinance** for the reason(s) stated above. I understand and authorize City Staff to conduct site visits, as needed in relation to this request.

Signature of Applicant (Owner of Property of Authorized Agent) \_\_\_\_\_ Date \_\_\_\_\_

#### Submittal Requirements listed in Section 8.8.2, Uses Requiring Planning Approval, as applicable:

- \_\_\_\_\_ Application
- \_\_\_\_\_ Fee paid in full
- \_\_\_\_\_ Property Owner Permission- Agent Authorization Form or copy of Lease Agreement will suffice
- \_\_\_\_\_ Site/Plot Plan or Survey – indicating any existing structures, proposed structures, and setbacks from property lines
- \_\_\_\_\_ Any additional information deemed applicable/pertinent

**\*Additional approvals may be required, prior to opening and/or operating.**

**8.8.2 Uses Requiring Planning Approval.** Uses in the Tables identified by "P" are permitted upon approval by the Planning Commission of the location and the site plan as being appropriate with regard to transportation, access, water supply, waste disposal, fire and police protection and other public facilities; as not causing undue traffic congestion or creating a traffic hazard; and as being in harmony with the orderly and appropriate development of the district in which the use is located. Each application to the Planning Commission for approval must be accompanied by a site plan prepared by the applicant or his agent.