



# City of Bay Minette

## General Building Permit Application

301 D'Olive Street · Bay Minette, Alabama 36507 · Phone (251) 580-1610

**OFFICE USE ONLY**

Received: \_\_\_\_\_

Completed: \_\_\_\_\_

Decision: \_\_\_\_\_

**PROPERTY INFORMATION – REQUIRED**

Street Address: \_\_\_\_\_ PPIN: \_\_\_\_\_

**APPLICANT / PROPERTY OWNER INFORMATION**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Power Provider: \_\_\_\_\_  Well or  Water Provider: \_\_\_\_\_  Septic or  Sewer Provider: \_\_\_\_\_

**CONTRACTOR INFORMATION**

Legal Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

City of Bay Minette Business License #: \_\_\_\_\_ General Contract License #: \_\_\_\_\_

Home Builder's or State Trade License #: \_\_\_\_\_

Description of Work *Required*: \_\_\_\_\_

**PERMIT DETAILS**

**Trade Type:**  Building  Electrical  Mechanical  
 Plumbing\* - \*Gas Piping Installer, *if applicable*: \_\_\_\_\_

**Building Class:**  Commercial  Residential  Multi-Family- Unit # \_\_\_\_\_

**Development Type:**  New Construction  Addition  Alteration / Repair  
 Mobile Home\*\* -  New  Replacement  Relocation \*\**Electrical Permit Required*  
 Other: \_\_\_\_\_

**Construction Details:** Building Valuation: \$ \_\_\_\_\_

Building Size- HEATED: \_\_\_\_\_ sq. ft. NON-HEATED: \_\_\_\_\_ sq. ft.

Application is hereby made for a permit to erect/alter a structure as described herein or shown in accompanying plans and specifications, which structure is to be located as shown on the accompanying plot plan. It is understood and agreed by this applicant that any error, misstatement or misrepresentation of material fact or expression of material fact, either with or without intention on the part of this applicant, such as might, or would, operate to cause a refusal of this application, or any material alteration or change in the accompanying plans, specifications or structure made subsequent to the issuance of a permit in accordance with this application, without the approval of the Building Official, shall constitute sufficient grounds for the revocation of such permit.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY**

\$ \_\_\_\_\_ Application Fee  
\$ \_\_\_\_\_ Plan Review Fee  
\$ \_\_\_\_\_ Permit Fee  
\$ \_\_\_\_\_ CICT Fee  
\$ \_\_\_\_\_ Life Safety Review Fee  
\$ \_\_\_\_\_ **TOTAL FEE**

**INTERNAL USE ONLY**

Permit # - \_\_\_\_\_ Date Paid: \_\_\_\_\_  Cash  CC  Check #: \_\_\_\_\_

City Zoning: \_\_\_\_\_  Police Jurisdiction - County Zoning: \_\_\_\_\_ FEMA Flood: \_\_\_\_\_  Potential Wetlands

Culvert  Sewer / Septic Release  Water Release  Site Plan  Agent Authorization  Construction Plans

Address Verified or Received  Correction/Assignment: \_\_\_\_\_

Planning Review: \_\_\_\_\_ Building Official Review: \_\_\_\_\_