Bay Minette Planning Commission Agenda-Revised Conference Room at City Hall July 14, 2015 8:00 a.m.

1. Called to Order

2.	Invocation and Pledge
3.	Approval of Minutes for June 9, 2015 Regular Meeting
4.	Old Business:
•	None
5.	New Business:
•	 Site Plan Review for Cowles, Murphy, Glover & Associates for Hardwoods Unlimited Warehouse to be located at 501 Pearson Drive
•	 Discussion on Required Surveys for Subdivision Request
6.	Reports:
	A. Mayor/Council
	B. Attorney
	C. Commissioner's Comments
7.	Adjourn



Bay Minette Planning Commission Regular Meeting Minutes

Minutes of June 9, 2015

Monthly Meeting No. 6

The Bay Minette Planning Commission met in Regular Session on Tuesday, June 9, 2015. The meeting was called to order by Chairman Stewart at 8:00 a.m., in the Council Chambers located in Bay Minette City Hall, in Bay Minette, Alabama; this being the proper place, date and hour as advertised to hold such meeting.

IN ATTENDANCE

At 8:00 a.m. the following members were present:

Todd Stewart, Chairman Karmen Still, Vice Chairperson Robert A. "Bob" Wills, Mayor Danleigh Corbett, Council Member Oscar Waters, Building Official Ed Pepperman, Commission Member John Peavy, Commission Member

Members Absent:

Robbie Strom, Commission Member A.C. Ulmer, Commission Member

Other person in regular attendance:

Rita Findley, City Clerk Scotty Lewis, City Attorney Leslie Johnston, South Alabama Regional Planning

GUESTS

Guest present:

None

INVOCATION/ PLEDGE Chairman Stewart offered the invocation and followed

by the pledge.

ITEM 3.

Chairperson Stewart asked the planning commission to review the minutes of the May 12, 2015 meeting. Vice Chairman Still made a motion to approve the minutes for the May 12, 2015 meeting. The motion was seconded by Commission Member Pepperman and the motion carried.

ITEM 4.

Chairperson Stewart introduced item 6, Old business:

	storage buildings
ITEM 5.	Chairperson Stewart introduced Item 7: New Business:
	• None
ITEM 8.	Reports:
A. Mayor/Co	uncil Report:
B. Attorney F	 Mayor Wills presented an update on various projects in the City of Bay Minette including the Hand Avenue Sidewalk Project, the CDBG Project on Moran and West Hurricane and improvement at Lyle Underwood Stadium. Report
	No Report
C. Commission	oner's Report
	No Report
ITEM 9.	With no further business, Chairperson Stewart adjourned the meeting at 8:250 a.m.
	DONE THIS THE 9 th DAY OF JUNE 2015
	Todd Stewart Chairperson
ATTEST:	
Rita Findley City Clerk	

• Update on the amendment to the ordinance concerning temporary



City of Bay Minette Planning Commission Site Plan Review Check List

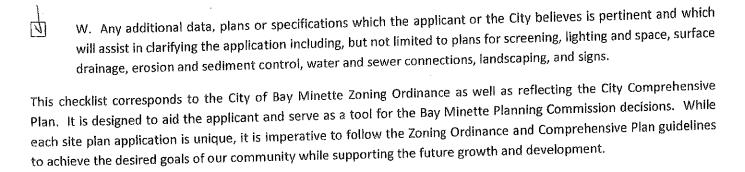
Project Hardwoods Unlimited Ware house
Applicant Cowles, Murphy, Glover + Assoc.

The Site Plan Review Check List is to be presented at the initial inquiry for site plan review to acquaint the applicant of the necessary documents and design plans that are necessary for placement on the Planning Commission agenda. Upon reception of these necessary elements; this checklist will completed by the Planning and Zoning Administrator and attached to design plans, along with a completed application. All members of the Planning Commission will receive the Site Plan Review Checklist, design plans and completed application prior to the scheduled Site Plan Review.

Necessary elements for the site plan review (Section 8.9): Completed Applications along with design plans that shall include site plans, architectural plans with landscaping plans as stated. A site plan shall be prepared, signed and sealed by an architect or an engineer that is currently licensed in the State of Alabama. It is noted by the State Codes of Alabama that the services of a registered architect shall be required on all buildings for public assembly over 2500 square feet. All design plans shall be drawn to scale. Drawing scale must be large enough to be readable (no smaller than 1 inch = 50 feet). Plans shall address the following requirements:

- A. The location and size of the site (dimensions, size in square footage and acreage) including topography along with a legal description and a current certified survey.
- B. A vicinity map showing the site relation to surrounding property.
- C. The recorded ownership and developer's interest.
- D. Date, scale, north arrow, title, and names and contact information for property owner(s), developer, engineer, architect and landscape designer (if applicable), including current license numbers.
- E. The relationship to the site to existing development in the area including streets, utilities, residential, and commercial development, and physical features of the land including significant ecological features. This information can be combined with requirements for the vicinity map specified in this section.
- F. Zoning classification of site and of adjacent properties. (Article VI) (Zoned M-1/light manufacturing)
- G. The density or intensity of land use to be allocated to all parts of the site together with tabulations by acreage and percentages thereof itemized by use and density.

	*
4	H. The location, size and character of any common open space, commonly owned facilities and form of organization which will own and maintain any common opens space and such facilities.
	I. Adjacent public and/or private streets including lot(s) frontage, dimensions, surface type, and existing or proposed access. (Section 7.9)
4	J. Front, side and rear setbacks (Section 8.12) (M-1 Zoning)
4	K. The use and maximum height, bulk, location and dimensions of all buildings (existing and proposed) and any other structures to be located on the site.
4	L. Parking design standards and improvement requirements (Section 9.2) and Off-street loading and unloading space. (Section 9.3)
4	M. Front, side and rear architectural elevations. These elevations shall indicate:
	1. Design character of buildings and structures
	2. Specific materials existing/planned for use on building and structures, including colors of any and all materials employed, with their locations indicated on the elevations (Colors TBD)
	3. Height of buildings and structures (Section 7.3)
	4. Roofs and overhangs
	5. Special design features (if applicable) may include compliance with the American Disabilities Act Requirements (NIA)
	6. Yard requirement (7.4)
7	N. Location, size and type of signage, any pre-existing, non-conforming signs must meet the current sign regulations. (Article XVI) (See Printed Sign)
4	O. The substance of covenants, grants of easements or other restrictions which will be imposed upon the use of land, buildings and structures, including proposed easements or grants for public utilities or other purposes. (Section 7.12)
- 4	P. Landscape and Tree Protection (Article X), includes off street parking, buffer requirements and special
4	designs
4	Q. Surface Drainage and Erosion and sediment control (Section 7.13 and 7.14) (See dwg 2854-C3)
7	R. Screening, Lighting and Space. (Section 7.16) $(N \mid h)$
古	S. Location of garbage disposal facilities/buffer (if applicable)
4	T. In case of plans which call for development over a period of years, a schedule showing the proposed times within which applications for building permits are intended to be filed. $(N \mid A)$
4	U. Where required by ALDOT, the applicant will provide proof that the driveway permit application has been submitted to ALDOT. If a traffic study is required the applicant shall provide copies of the study to the Building Department.



Planning and Zoning Administrator Fire Inspector

Comments:

City of Bay Minette

Application for Site Plan Review

State of Alabama County of Baldwin City of Bay Minette

This is to certify that I (we) the undersigned do hereby request the City of Bay Minette Planning Commission to grant a Site Plan Review for the location to determine if it Meets the regulations of the Land Use and Development Ordinance as indicated below, and for the reasons stated.

Cowles, Murphy, Glover + Associates - Gary D.E. Coules	(Engineer)
Mobile, AL 36602	0
(251) 433-1611	o b
2- Location of the Site Plan Review Request: 501 Pear son Drive	181
Bay Minette, AL 36507	
3 Reason for Request: Storage and distribution of finished hardwoods	
· A · · · · · · · · · · · · · · · · · ·	
Dated this 8th day of wy, 20 5	
Owner or Authorized Representative	
Consult the Industrial Development Roard before Site Plan can be reviewed	

Application fee \$50.00

10/2007

Cowles, Murphy, Glover & ASSOCIATES A Full Service Engineering Firm

PERFORMANCE • RELIABILITY • EXPERIENCE

July 6, 2015

Mr. Oscar Waters City of Bay Minette Building Department 100 Hoyle Avenue Bay Minette, AL 36507

Subject: Hardwoods Unlimited Warehouse Site Plan Review

CMG Job Number: 2854

Mr. Waters,

As requested, Cowles, Murphy, Glover and Associates, LLP (CMG) herewith submits this transmittal letter and two (2) sets of Hardwoods Unlimited warehouse drawings for the Site Plan permit approval at 501 Pearson Drive Bay Minette, AL 36507. The project will consist of an 8,000 sf warehouse that will consist of storage and distribution of hardwoods.

If any additional information is required at this time, please advise.

Sincerely/

Gary D.E. Cowles, P.E.

457 St. Michael Street • Mobile, Alabama 36602 • (251) 433-1611 • Fax (251) 433-1411

Cowles. Murphy. Glover & ASSOCIATES A Full Service Engineering Firm

PERFORMANCE • RELIABILITY • EXPERIENCE

June 25, 2013

Subject: Hardwoods Unlimited Warehouse

CMG Job Number: 2854

To whom it may concern,

I, Max Bruckmann, authorize Gary D. E. Cowles to act as our agent to apply for all permits, federal, state, county and city, associated with the new site layout and warehouse to be constructed at Hardwoods Unlimited property located at 501 Pearson Drive Bay Minette, AL 36507.

If any additional information is required at this time, please advise.

Sincerely,

Max Bruckmann Hardwoods Unlimited



Google earth

feet 1 meters 3

meters 3

Existing signage

Account and a contract and a contrac			
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= = =			

Mortgage Recorded Simultaneously

STATE OF ALABAMA

WARRANTY DEED

COUNTY OF BALDWIN

KNOW ALL MEN BY THESE PRESENTS That THE INDUSTRIAL DEVELOPMENT BOARD OF THE CITY OF BAY MINETTE, ALABAMA, a public corporation, hereinafter referred to as Grantor, for and in consideration of the sum of Ten Dollars (\$10 00) and other good and valuable consideration this day cash in hand paid to it by OAK RIVER PROPERTIES, LLC, an Alabama limited liability company, hereinafter referred to as Grantee, receipt of which is hereby acknowledged, has granted, bargained, sold and conveyed and by these presents does hereby GRANT, BARGAIN, SELL and CONVEY unto the Grantee, subject to any matters set out below, the following described real estate situated in Baldwin County, Alabama, to-wit

Commence at a large round concrete monument at the locally accepted Southwest corner of the Southeast Quarter of the Southwest Quarter of Section 28, Township 2 South, Range 3 East, Baldwin County, Alabama, thence North 01°25'10" West a distance of 475 30 feet, more or less, to a capped rebar and the Point of Beginning, thence continue North 01°25'10" West a distance of 497 00 feet to a capped rebar on the South right-of-way of Pearson Road, thence North 88°28'40" East along said South right-of-way a distance of 275 00 feet to a set 5/8 inch capped rebar, thence South 01°25'10" East a distance of 497 00 feet to a capped rebar, thence South 88°28'40" West a distance of 275 00 feet to the Point of Beginning, said parcel containing 3 14 acres more or less and being situated in the Southeast Quarter of the Southwest Quarter of Section 28, Township 2 South, Range 3 East, Baldwin County, Alabama

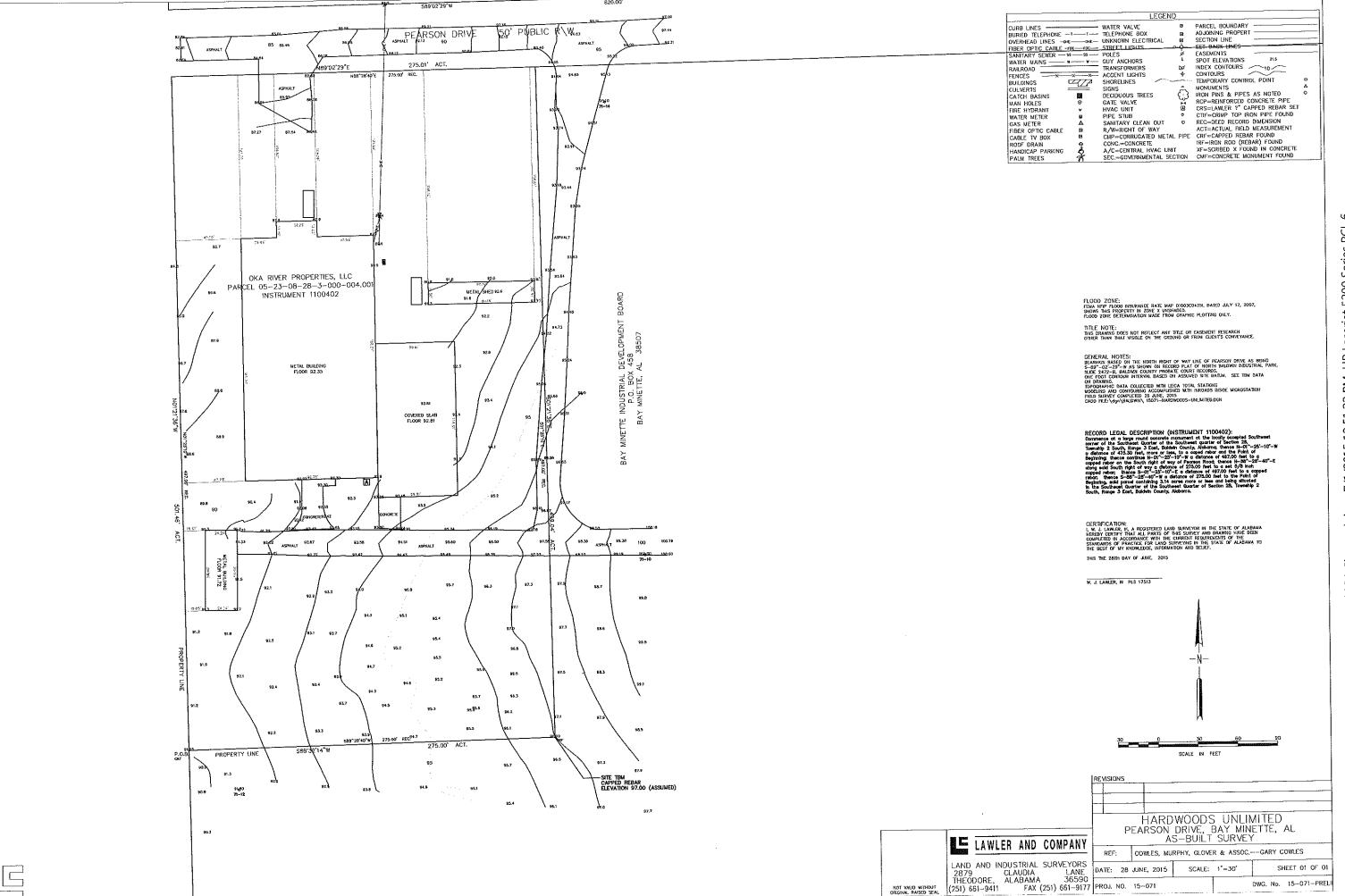
SUBJECT, HOWEVER, TO THE FOLLOWING

- 1 Right-of-way Deed for Public Road from The Industrial Development Board of the City of Bay Minette to Baldwin County, dated December 28, 1971, filed for record in Deed Book 424, page 14
- Easement from The Industrial Development Board of the City of Bay Minette to Alabama Power Company, dated October 20, 1972, filed for record in Deed Book 437, page 433
- The encroachment of the chain link fence over and across the West property line as shown on survey dated November 1, 2007 by Geographic Solutions, Inc., David Lowery, Alabama License No. 26623
- 4 Asphalt drive lying over and across the East property line as shown on survey dated November 1, 2007 by Geographic Solutions, Inc., David Lowery, Alabama License No. 26623

The recording references refer to the records in the Office of the Judge of Probate of Baldwin County, Alabama, unless otherwise indicated



a distance Beginning; RECORD Commence corner of the July Township 2 South, Range 3 and distance of 475.30 feet, along said South right of way capped rebar; thence S-01^-rebar; thence S-88^-28'-40 capped rebar on the South right of Beginning, Southeast Quart Range LEGAL thence at a large round concrete monument at the locally accepted S.he Southeast Quarter of the Southwest quarter of Section 28, South, Range 3 East, Baldwin County, Alabama; thence N-01^ East, Quarter continue DESCRIPTION containing Baldwin ō, -40"-W more on N-01^. the ight of way of Pearson Road; y a distance of 275.00 feet to 25'-10"-E a distance of 497-40"-W a distance of 275.00 fee er of the Southwest quality, Alabama; thence is, Baldwin County, Alabama; thence is, Baldwin County, Alabama; thence is, eor less, to a caped rebar and the Point of one or less, to a caped rebar and the Point of the or less, to a caped of 497.00 feet to a set 5/8 inch feet to a set 5/8 inch County, Southwest 3.14 (INSTRUMENT acres Alabama. Quarter more 9 of ess 1100402): Section feet and ש being sı.ני א. Township to the Point situated Southwest -25'capped 9 N 40, 10, $\dot{\Box}$ ≶



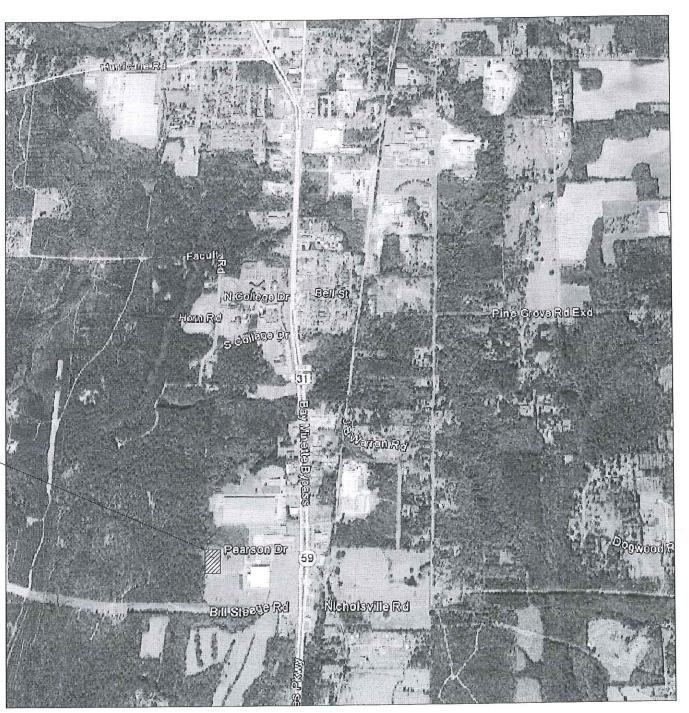
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DWG. No. 15-071-PRELI



HARDWOODS UNLIMITED WAREHOUSE



HARDWOODS LIMITED INC. 501 PEARSON DRIVE BAY MINETTE, AL 36507 251-937-0888

ENGINEER:

GARY D.E. COWLES COWLES, MURPHY, GLOVER & ASSOC. 457 ST. MICHAELS ST. MOBILE, AL 36602 251-433-1611 P.E. LICENSE #: 18759

VICINITY MAP

	1			
Α	ISSUED FOR REVIEW	06/29/15	JDL	GDEC
REV.	DESCRIPTION	DATE	BY	CHK'D

457 St. Michael St. Mobile, AL 36602 Phone (251) 433-1611 Fax (251) 433-1411

Cowles, Murphy, Glover & ASSOCIATES A Full Service Engineering Firm

PERFORMANCE · RELIABILITY · EXPERIENCE

13 Thrash Rd. LaGrange, GA 30241 Phone (706) 302-2831 Fax (251) 433-1411

HARDWOODS UNLIMITED WAREHOUSE BAY MINETTE, ALABAMA

TITLE		VICINITY MAF)
SCALE N.T.S.	DRAWN BY JDL	DATE 06/29/2015	SHEET OF 22x34 REV.
JOB NO. 2854	CHECKED BY GDEC	DATE 06/29/2015	DRAWING NUMBER 2854-CO

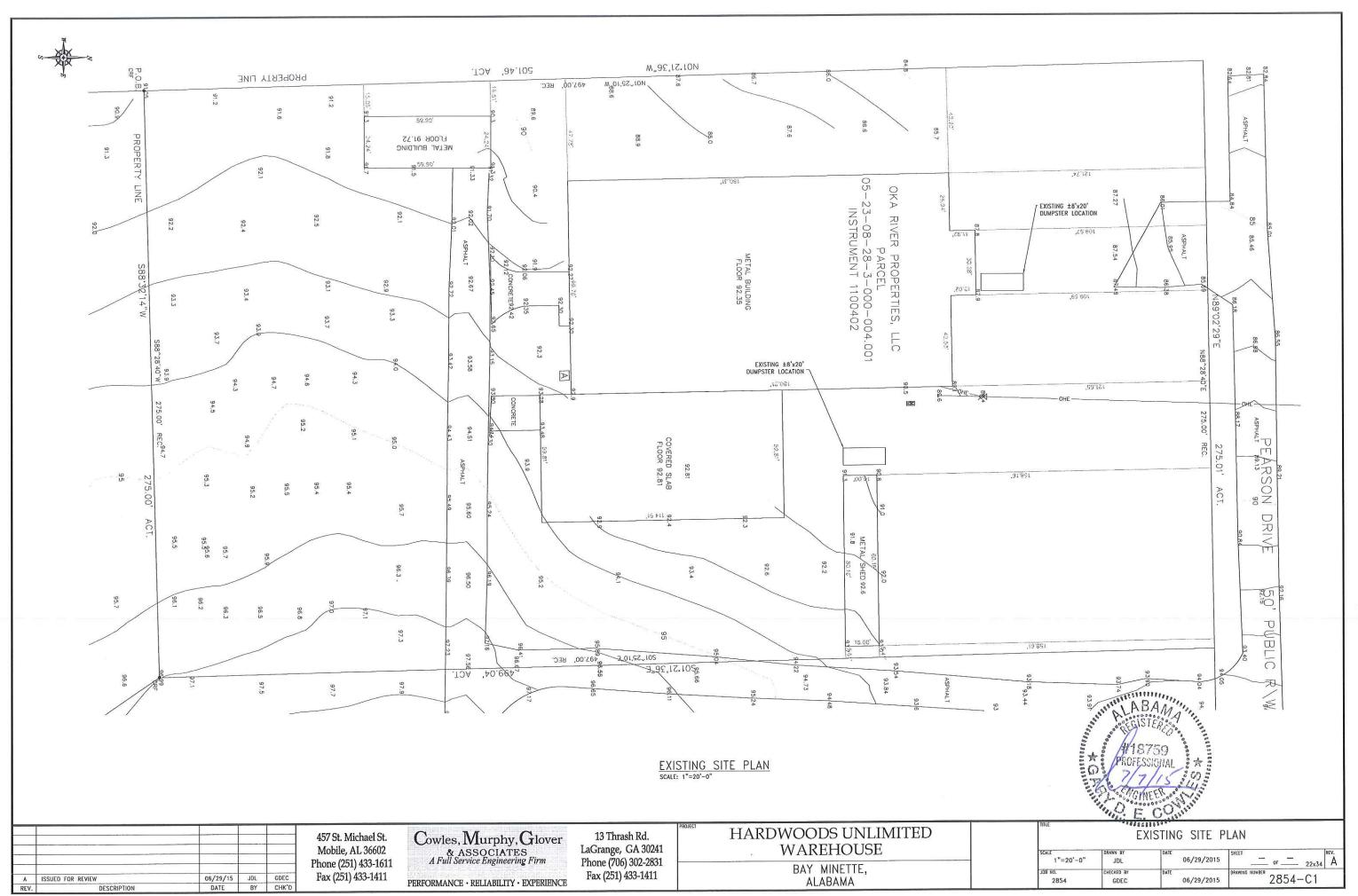
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COVER SHEET EXISTING SITE PLAN NEW SITE PLAN

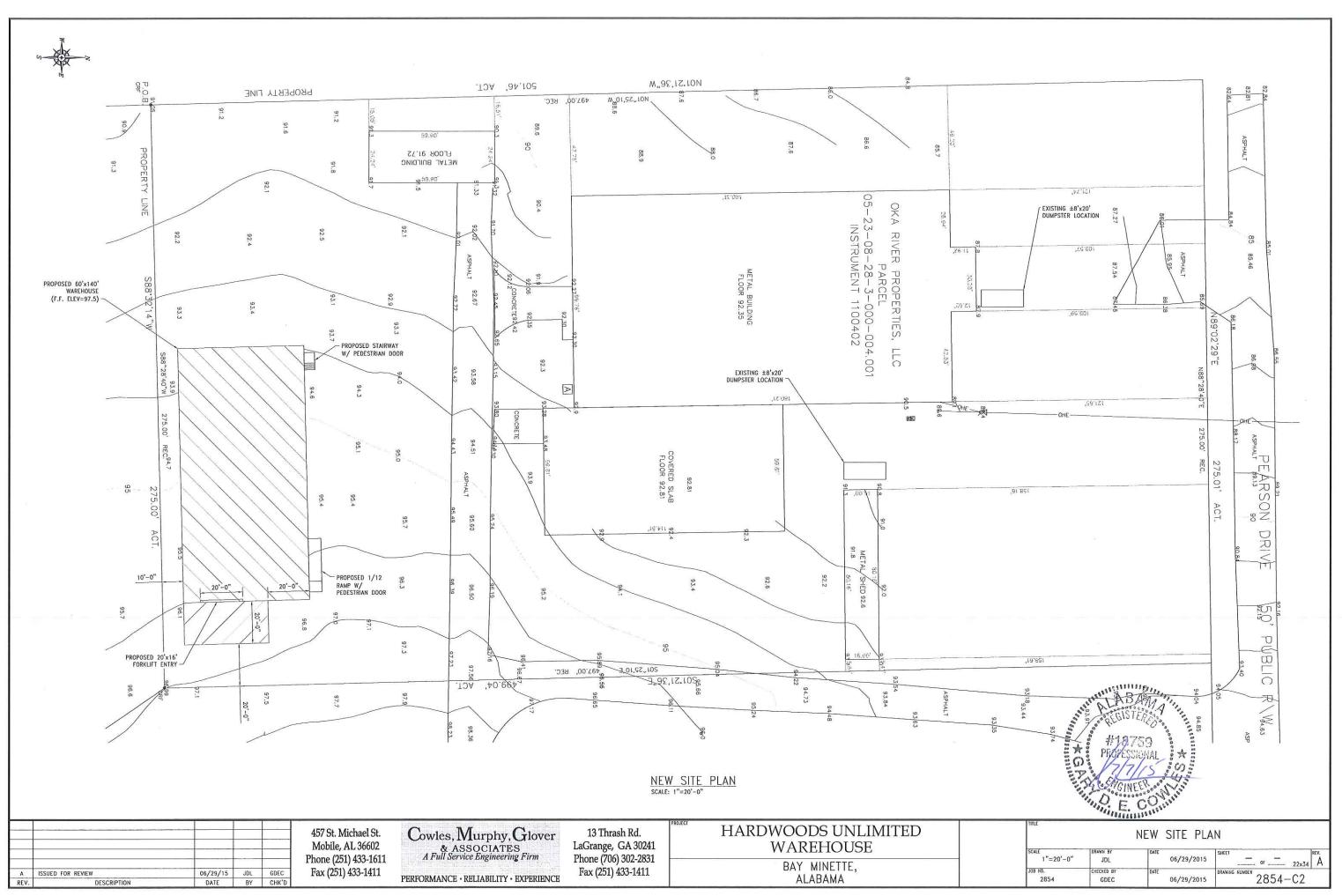
DRAINAGE/EROSION CONTROL BUILDING ELEVATIONS BUILDING ELEVATIONS

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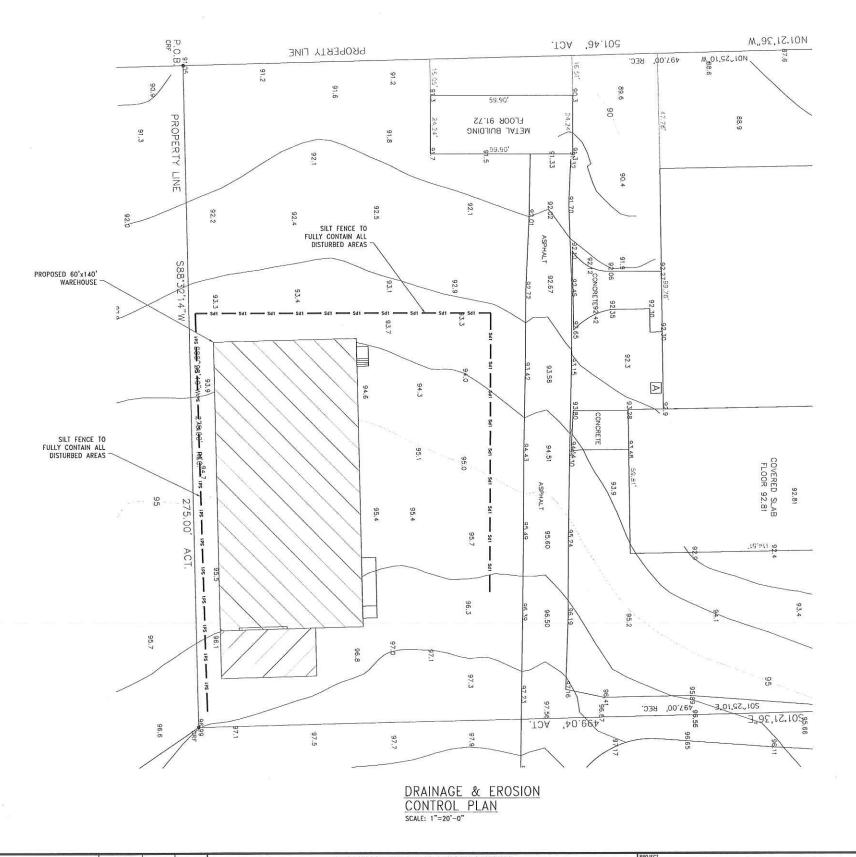


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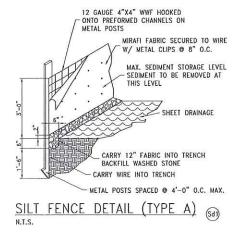
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EROSION AND SEDIMENT CONTROL NOTES

- 1. CONTRACTOR WILL PROTECT INLETS AND DRAINS FROM SEDIMENT DEPOSITS WITH SEDIMENT TRAPS/SILT FENCING, SECURELY TIED AND ANCHORED TO THE GROUND OR OTHER METHODS AS SHOWN ON THE DRAWINGS, THE EROSION CONTROL MEASURES WILL REMAIN IN PLACE UNTIL THE SITE IS COMPLETELY
- 2. THE EXISTING PERMANENT STORM WATER SYSTEM IS IN PLACE, AND WILL BE UTILIZED DURING CONSTRUCTION AND OPERATION OF THE NEW FACILITY.
- 3. ALL SEDIMENT AND EROSION CONTROL MEASURES SHALL BE IN OPERATION PRIOR TO GRADING.
- 4. SEDIMENT DEPOSITION CAUSED BY SHEET FLOW ACROSS PROPERTY LINES SHALL BE PREVENTED BY PLACING OF SILT FENCING PLACED AROUND ENTIRE PROPERTY. ALL DISTURBED AREAS SHALL BE SEEDED AND MULCHED IMMEDIATELY & NO LONGER THAN 13 DAYS.
- 5. EROSION AND SEDIMENT CONTROL MEASURES SHALL BE INSPECTED DAILY AND REPAIRED IMMEDIATELY, IF DAMAGED.
- 6. TRENCHES, IF REQUIRED, SHALL BE BACKFILLED WITHIN 7 DAYS OF COMPLETION, TESTING AND ACCEPTANCE OF THE APPROPRIATE LINES.
- 7. THE CONTRACTOR SHALL USE BEST MANAGEMENT PRACTICES TO CONTROL RUN OFF VELOCITIES AND REDUCE EROSION.
- 8. THE OWNER OF PROPERTY WILL BE REQUIRED TO MAINTAIN THE DRAINAGE APPURTENANCES IN WORKING ORDER FOR LIFE OF THE FACILITY.
- 9. BMPS TO BE INSTALLED IMMEDIATELY AND CONTRACTOR TO MAINTAIN THEM THROUGH THE DURATION OF THE PROJECT. ONCE SEDIMENTS BUILD UP AGAINST SILT FENCING OR SEDIMENT TRAPS (1/2 HEIGHT OF BARRIER), CONTRACTOR TO REMOVE SEDIMENTS AND HAUL THEM TO A STABILIZED AREA. IF ANY TEARS ARE PRESENT, BMPS ARE TO BE REPLACE IMMEDIATELY.





- Sel - SILT FENCE

2854

GDEC



2854-C3

A	ISSUED FOR REVIEW	06/29/15	JDL	GDEC
DEM	DECONDION	DATE	DV	CHIN'D

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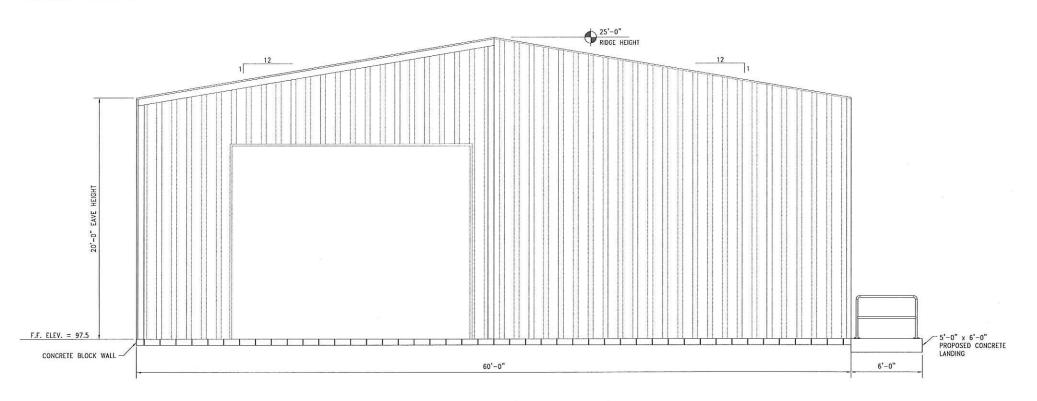
13 Thrash Rd. LaGrange, GA 30241 Phone (706) 302-2831 Fax (251) 433-1411

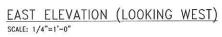
HARDWOODS UNLIMITED WAREHOUSE BAY MINETTE,

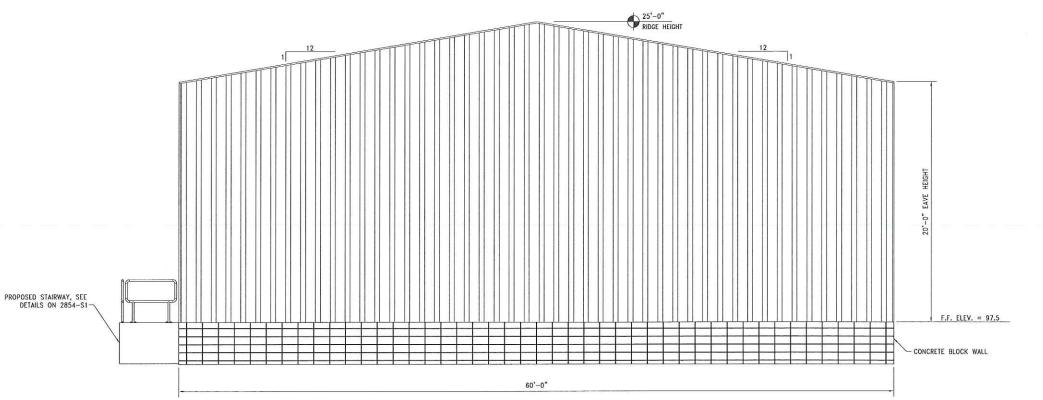
ALABAMA

D NO	CURAUSA DV		10.00			_
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	DRAINAGE	&	EROSION	CONTROL	PLAN	

06/29/2015







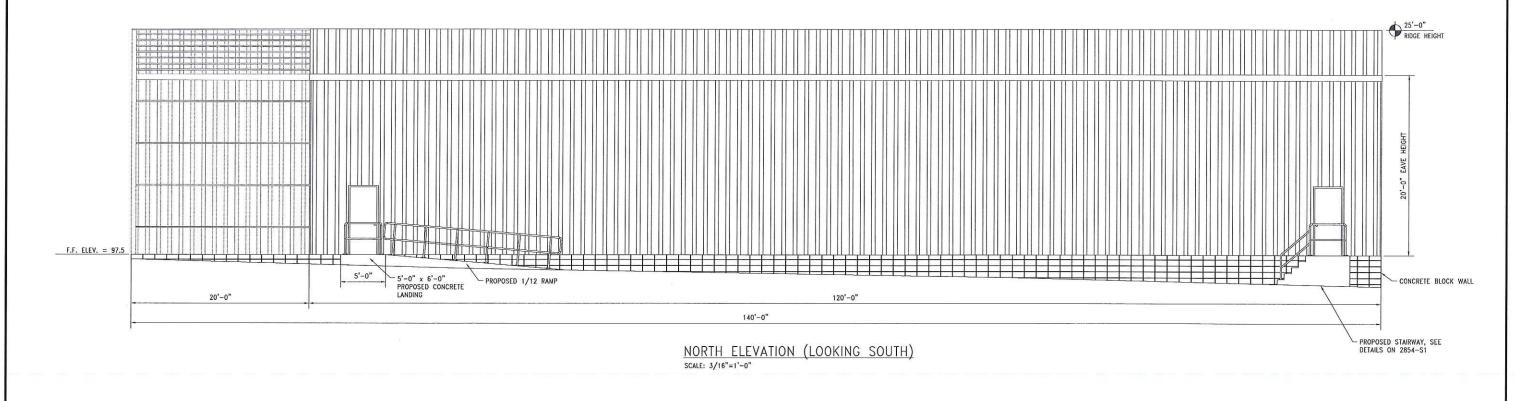
WEST ELEVATION (LOOKING EAST)
SCALE: 1/4"=1'-0"

				-
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REV.	DESCRIPTION	DATE	BY	CHK'D

457 St. Michael St. Mobile, AL 36602 Phone (251) 433-1611 Fax (251) 433-1411 Cowles, Murphy, Glover & ASSOCIATES A Full Service Engineering Firm

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13 Thrash Rd. LaGrange, GA 30241 Phone (706) 302-2831 Fax (251) 433-1411 HARDWOODS UNLIMITED WAREHOUSE BAY MINETTE, ALABAMA



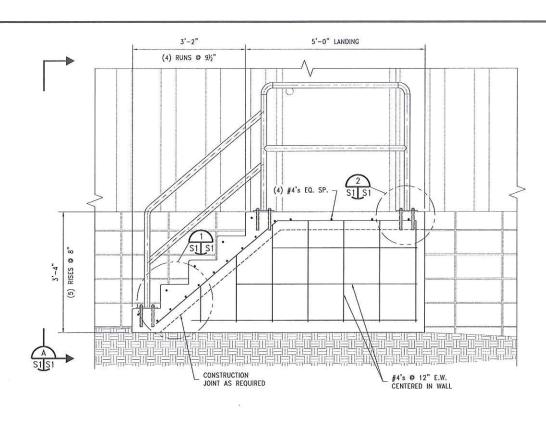
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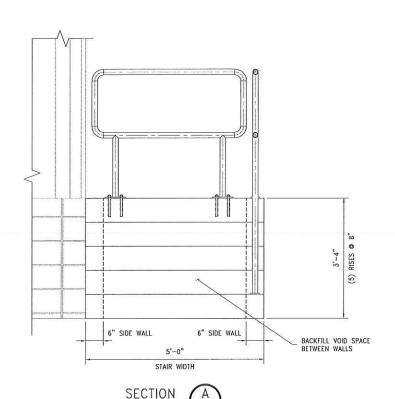
457 St. Michael St. Mobile, AL 36602 Phone (251) 433-1611 Fax (251) 433-1411 Cowles, Murphy, Glover & ASSOCIATES A Full Service Engineering Firm

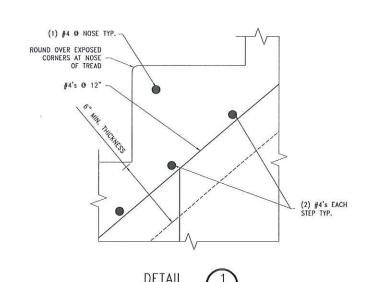
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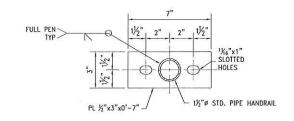
13 Thrash Rd. LaGrange, GA 30241 Phone (706) 302-2831 Fax (251) 433-1411 HARDWOODS UNLIMITED WAREHOUSE BAY MINETTE, ALABAMA



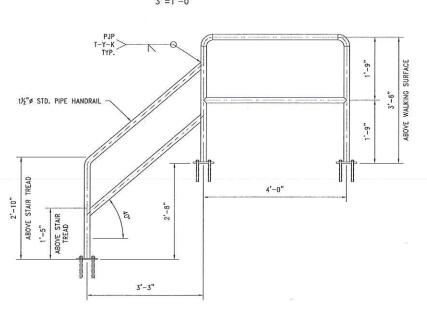
CONCRETE STAIR ELEVATION 3/4"=1'-0"



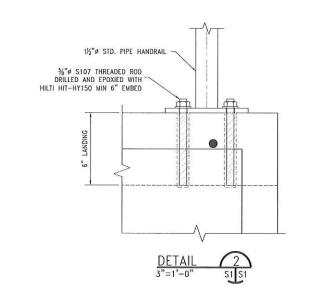


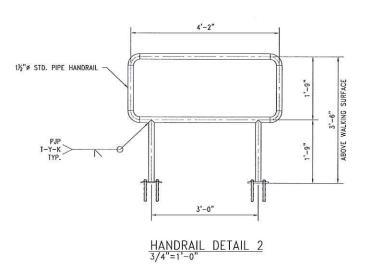


HANDRAIL BASE PLATE DETAIL
3"=1'-0"



HANDRAIL DETAIL 1







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REV.	DESCRIPTION	DATE	BY	CHK'D

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PERFORMANCE • RELIABILITY • EXPERIENCE

484 Stovall Rd. LaGrange, GA 30241 Phone (706) 242-9202 Fax (706) 242-9202 HARDWOODS UNLIMITED WAREHOUSE BAY MINETTE, ALABAMA

ITLE		STAIR DETAIL	_S
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08 NO. 2854	CHECKED BY GDEC	DATE 07/01/15	DRAWING NUMBER 2854-S1