

**Bay Minette Planning Commission**  
**Agenda**  
**Council Chambers**  
**June 11, 2013**  
**5:00 p.m.**

1. Called to Order
2. Invocation and Pledge
3. Call of Roll
4. Approval of Minutes for May 14, 2013 Regular Meeting
5. Old Business:
  - A. Status of Proposed Sign Ordinance
6. New Business:
  - A. Public Hearing Concerning the Adoption of the City of Bay Minette's Comprehensive Plan 2030
  - B. Public Involvement Hearing Concerning the Submission of a 2013 Application for Transportation Alternative Program (TAP) Grant that would construct 5,800 linear feet of new sidewalk along Hand Avenue Between West 12<sup>th</sup> Street and Petty Lane
7. Reports:
  - A. Mayor/Council
  - B. Attorney
  - C. Commissioner's Comments
8. Adjourn

# Bay Minette Planning Commission

## Regular Meeting Minutes

Minutes of May14, 2013

Monthly Meeting No.5

The Bay Minette Planning Commission met in Regular Session on Tuesday, May 14, 2013. The meeting was called to order by Chairman Todd Stewart at 5:30 p.m., in the Conference Room located in Bay Minette City Hall, in Bay Minette, Alabama; this being the proper place, date and hour as advertized to hold such meeting.

**PRESENT** Members of the Commission were present. These members are: Chairman Todd Stewart, Karmen Still, Councilman John Biggs, Oscar Waters, Building Official; Al Thompson, Ed Pepperman, and A.C. Ulmer Mayor Wills and John Peavy were absent. Other persons in regular attendance: Shawn Alves attended for Scotty Lewis, City Attorney; Rita Findley, City Clerk; Rhonda Akins, Building Department

**GUESTS** Guests included: Leslie Johnston from South Alabama Regional Planning Commission; Rick Nichols, Quality Sign Company; Brian Morrow and Mike Andreoli

**INVOCATION/  
PLEDGE** Chairman Stewart offered the invocation and the pledge.

**ITEM 4.** Chairman Stewart asked the planning commission to review the minutes of the April 11, 2013 meeting. Commission Member Waters made **Motion 1** to approve the minutes for April 11, 2013 meeting it was seconded by Ulmer and the motion carried. Chairman Stewart abstained.

**ITEM 5** Chairman Stewart introduced item 5, Old business:

- A. Site Plan Review for Frank Morrow for a storage facility located at 1151 D'Olive Street. After much discussion, Vice-Chairman Still made Motion Number 2 to approve Site Plan contingent upon Building Official approval of landscaping plans, handicap accessible parking, and completion of the Building Department checklist. Commission Pepperman seconded the motion and Motion Number 2 carried with the exception of Commissioner Thompson who abstained.
- B. Review of Sign Regulations: After much discussion concerning the difference of a sign and a billboard and digital signs, Chairman Stewart requested that Ms. Johnston e-mail changes to the sign ordinance to him within two weeks.
- C. Review of Comprehensive Plan: Chairman Stewart stated that the commission is ready to adopt the Comprehensive Plan. Ms. Johnston advised that to adopt the comprehensive plan that we would need to hold a public hearing at the next regular meeting and that the hearing would need to be advertised. Commissioner

Pepperman made Motion Number \_\_ to set the public hearing for the next regular Planning Commission Meeting. The motion was seconded by Vice-Chairman Still and unanimously carried.

**ITEM 6.** Chairman Stewart introduced item 6: New Business:

- A. Consideration of Request from Northcutt Dental Practice concerning sign. After much discussion on signs, Chairman Stewart advised Northcutt dental that due to the moratorium on signs the request changes could not be allowed at this time.

**ITEM 7.** Reports:

- B. Mayor/Council Report-No Report Available
- C. Attorney Report-No Report Available
- D. Commissioner's Report-No Report Available

**ITEM 8.** Chairman Stewart with no further business adjourned the meeting at 7:05 p.m.

**DONE THIS THE 14<sup>th</sup> DAY OF MAY 2013**

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Todd Stewart  
Chairman

**ATTEST:**

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Rita Findley  
City Clerk