



**The Minutes of the Regular Scheduled Meeting of the City Council of
the City of Bay Minette, Alabama as Held on October 21, 2024**

The regularly scheduled meeting of the City Council of the City of Bay Minette was held on October 21, 2024, at 6:00 p.m. at the City Hall in Bay Minette, Alabama; this being the proper place, scheduled date and hour for holding such a meeting.

On roll call, the following members of the Council were found to be present:

Robert A. Wills, Mayor
Pete Sellers, Councilmember District 1
Mike Phillips, Mayor Pro Tempore/Councilmember District 2
Matt Franklin, Councilmember District 3
William Taylor, Councilmember District 4
Shannon Clemmons, Councilmember District 5

Staff/Others in regular attendance:

Scotty Lewis, Stone-Crosby, PC
Tammy Smith, City Administrator/Finance Director
Rita Diedtrich, City Clerk
Tina Covington, Community Relations Coordinator
Clair Dorough, City Planner
Liana Barnett, Human Resources Director
Blake Clark, Recreation Director
Kristina Pitman, Executive Director of North Baldwin Chamber of Commerce

Guests included:

A.C. Ulmer

Mayor Wills called the meeting to order.

Mayor Wills gave the invocation.

Councilmember Franklin led the Pledge of Allegiance.

Mayor Wills asked for a motion to approve the Minutes of the City Council Meeting and Work Session held on October 7, 2024. Councilmember Taylor moved

to approve the Minutes. The motion was seconded by Councilmember Franklin, and the motion unanimously carried.

Mayor Wills asked for a motion to approve the Revised Accounts Payables for October 21, 2024, in the amount of \$282,141.03. Mayor Pro Tempore Phillips moved to approve the Revised Accounts Payables. The motion was seconded by Councilmember Sellers, and the motion unanimously carried.

Recognition and/or Proclamations - None

Old Business - None

New Business

Consideration of Ordinance- None

Consideration of Resolutions

Mayor Wills asked for a motion to approve Resolution 1024-08 Case #SP-2024 First Renewal of TUP-23001, Temporary Use Permit for Koestler Property Temporary Work Force Housing Development. Councilmember Franklin moved to approve Resolution 1024-08. The motion was seconded by Mayor Pro Tempore Phillips and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 1024-09 Impact 100 Baldwin County waiver of the rental fee for the Holly Hills Municipal Golf Course Clubhouse on Thursday, January 28, 2025. Councilmember Clemmons moved to approve Resolution 1024-09. The motion was seconded by Councilmember Taylor, and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 1024-10 North Baldwin Chamber of Commerce waiver of the rental fee for the John F. Rhodes Civic Center on Thursday, February 20, 2025 to host their 80th Annual Meeting and approval to apply for an ABC Board Special Events Permit on Thursday, February 20, 2025. Mayor Pro Tempore Phillips moved to approve Resolution 1024-10. The motion was seconded by Councilmember Franklin, and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 1024-11 Bay Minette/Atmore Alumni Chapter Kappa Alpha Psi, Inc. waiver of the rental fee for the John F. Rhodes Civic Center on Saturday, February 28, 2025. Councilmember Taylor moved to approve Resolution 1024-11. The motion was seconded by Councilmember Sellers, and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 1024-12 Bradley-McDowell Auxiliary Post 3568 of Veterans of Foreign Wars waiver of rental fee for Blackburn Park on Monday, November 11, 2024. Councilmember Sellers moved to approve

Resolution 1024-12. The motion was seconded by Councilmember Franklin, and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 1024-13 Confirming the Appointment of Certain Non-Elected Public Officials. Councilmember Franklin moved to approve Resolution 1024-13. The motion was seconded by Councilmember Sellers, and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 1024-14 Confirming the Appointment of Certain Non-Elected City Attorney/Municipal Court Public Officials. Councilmember Clemmons moved to approve Resolution 1024-14. The motion was seconded by Mayor Pro Tempore Phillips, and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 1024-15 North Baldwin Infirmary Foundation waiver of the rental fee for Holly Hills Municipal Golf Course Clubhouse on Thursday, November 7, 2024. Councilmember Franklin moved to approve Resolution 1024-15. The motion was seconded by Councilmember Taylor, and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 1024-16 Fallen Linemen Organization Softball Team Sponsorship in the amount of \$1,200; with \$200 being expended from the Mayor's and each Councilmember's Contingency Funds. Councilmember Franklin moved to approve Resolution 1024-16. The motion was seconded by Mayor Pro Tempore Phillips, and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 1024-17 To Ratify Variance of Ordinance 1027 to Allow Temporary Housing for Ms. Barbara Whatley Adams to be Located at 225 Townsend Avenue, Bay Minette. Councilmember Sellers moved to approve Resolution 1024-17. The motion was seconded by Councilmember Taylor, and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 1024-18 Authorize the Purchase of Air Conditioning Equipment for the John F. Rhodes Civic Center from Trane through Omnia Partners Public Section ("Omnia") Contract with the purchase price of \$155,372.00. Councilmember Clemmons moved to approve Resolution 1024-18. The motion was seconded by Councilmember Franklin, and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 1024-19 Award Bid Project #CB2024-03 Civic Center HVAC with the cost being \$260,690.00. Councilmember Sellers moved to approve Resolution 1024-19. The motion was seconded by Councilmember Taylor, and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 1024-20 Authorize the Purchase of Four (4) ZOLX12BIPBCA Zoll X Series Defibrillators from Master Medical Equipment for the Bay Minette Fire Department with the purchase price of \$79,099.99. Mayor Pro Tempore Phillips moved to approve Resolution 1024-16. The motion was seconded by Councilmember Clemmons, and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 1024-21 a Resolution Authorizing Supplement No. 3 Under Master Lease/Purchase Agreement Between the City of Bay Minette and The First Bank. Councilmember Franklin moved to approve Resolution 1024-16. The motion was seconded by Mayor Pro Tempore Phillips, and the motion unanimously carried.

Report of the Mayor and/or Council - None

Citizens Comments—None

Mayor Wills asked for a motion to adjourn the meeting. Councilmember Franklin moved to adjourn the meeting. Councilmember Clemmons seconded the motion, and the motion unanimously carried.

Done this 21st day of October 2024.


Robert A. Wills, Mayor

Attest:


Rita Diedtrich, City Clerk