



## **The Minutes of the Regular Scheduled Meeting of the City Council of the City of Bay Minette, Alabama as Held on November 3, 2025**

The regular scheduled meeting of the City Council of the City of Bay Minette was held on November 3, 2025, at 6:00 p.m. at the City Hall in Bay Minette, Alabama; this being the proper place, scheduled date and hour for holding such a meeting.

Deacon Eddie Brown gave an invocation.

Oath of Office was administered by Honorable Judge Marcus McDowell to the following elected officials:

- Joshua O. Brown, Mayor
- Pete Sellers, Councilmember District 1
- Mike Phillips, Mayor Pro Tempore/Councilmember District 2
- Matt Franklin, Councilmember District 3
- Tyrone Thompson, Councilmember District 4
- Chris Norman, Sr., Councilmember District 5

Mayor Brown and the City Council took their seats to begin the regular City Council Agenda.

The following members of the Council were found to be present:

Joshua O. Brown, Mayor  
Pete Sellers, Councilmember District 1  
Mike Phillips, Councilmember District 2  
Matt Franklin, Councilmember District 3  
Tyrone Thompson, Councilmember District 4  
Chris Norman, Sr., Councilmember District 5

Staff/Others in regular attendance:

Scotty Lewis, City Attorney  
Rita Diedtrich, City Clerk  
Jessica Powers, City Treasurer/Finance Director  
Clair Dorough, City Planner  
Liana Barnett, Human Resources Director  
Jimmy Dean Stracener, Police Lieutenant  
Ronnie McDill, Building Maintenance Superintendent  
Rob Madison, Building Official  
Joanna Bailey, Library Director

Blake Clark, Recreation Director  
Kristina Pittman, North Baldwin Chamber of Commerce Executive Director  
Kristy Styron, North Baldwin Chamber of Commerce

Guests included:

Honorable Municipal Judge, Marcus McDowell

Mayor Brown called the meeting to order.

Union Baptist Church Pastor, Rev. Donald Taylor gave an invocation.

Councilmember Franklin led the Pledge of Allegiance.

Mayor Brown asked for a motion to approve the Minutes of the City Council Meeting and Work Session held on October 20, 2025. Councilmember Phillips moved to approve the Minutes. The motion was seconded by Councilmember Norman and the motion unanimously carried.

Mayor Brown asked for a motion to approve the Revised Accounts Payables for November 3, 2025, in the amount of \$306,189.17. Councilmember Franklin moved to approve the Revised Accounts Payables. The motion was seconded by Councilmember Phillips and the motion unanimously carried.

*Recognitions and Proclamations - None*

*Old Business*

Mayor Brown asked for a motion to affirm Ordinance 1046 Establish the Order of Procedure for Council Meeting, which did not require any changes by the new administration. Councilmember Sellers moved to affirm Ordinance 1046. The motion was seconded by Councilmember Thompson and unanimously carried.

*New Business*

*Consideration of Resolutions*

Mayor Brown asked for a motion to approve Resolution 1125-01 Election of Mayor Pro Tempore, Councilmember District 1, Pete Sellers. Councilmember Franklin moved to approve Resolution 1125-01. The motion was seconded by Councilmember Thompson, and the motion unanimously carried.

Mayor Brown asked for a motion to approve Resolution 1125-02 Appointment of City Clerk, Rita Diedrich and City Treasurer/Finance Director, Jessica Powers who shall hold office

until the next general election, or until their successors are elected and qualified. Councilmember Thompson moved to approve Resolution 1125-02. The motion was seconded by Councilmember Norman, and the motion unanimously carried.

Mayor Brown asked for a motion to approve Resolution 1125-03 Appointment of Non-Elected Public Officials who shall be temporarily appointed for a term not to exceed 90 days and shall require full appointment on or before February 2, 2026. Councilmember Franklin moved to approve Resolution 1125-03. The motion was seconded by Councilmember Norman and the motion unanimously carried. The appointed Non-Elected Official are:

- Building Official Rob Madison
- Building Maintenance Superintendent Ronnie McDill
- City Planner Clair Dorough
- Court Clerk Magistrate Heather Ford
- Court Magistrate Caris Bryars
- Director Library Service Joanna Bailey
- Fire Chief Mike Minchew
- Human Resources Director Liana Barnett
- Recreation Director Andrew Blake Clark
- Superintendent of Parks and Grounds Jody McMillan
- Superintendent of Streets and Sanitation Murry Stewart

Mayor Brown asked for a motion to approve Resolution 1125-04 to amend the Employee Personnel Policy, Title V. Benefits, Section A. Holidays and Holiday Pay to Provide for a One-Time Additional Holiday to Eligible Employees on December 26, 2025. Councilmember Thompson moved to approve Resolution 1125-04. The motion was seconded by Councilmember Franklin, and the motion unanimously carried.

Mayor Brown asked for a motion to approve Resolution 1125-05 confirming the City of Bay Minette's Depository Accounts and Authorize Signatories of the Depository Accounts to include the Mayor, Mayor Pro Tempore, City Clerk, and City Treasurer/Finance Director. Councilmember Phillips moved to approve Resolution 1125-05. The motion was seconded by Councilmember Thompson, and the motion unanimously carried.

Mayor Brown asked for a motion to approve Resolution 1125-06 Appointment of Municipal Judge, Marcus McDowell; as this position is classified as part-time, the term of the appointment will be from November 3, 2025 until November 1, 2027, at which time the appointment of the Municipal Judge will be considered. Councilmember Thompson moved to approve Resolution 1125-06. The motion was seconded by Councilmember Sellers, and

the motion unanimously carried.

Mayor Brown asked for a motion to approve Resolution 1125-07 Appointment of City Prosecuting Attorney for Municipal Court, William Scully, III, who shall hold office until the next general election, or until their successors are elected and qualified. Councilmember Norman moved to approve Resolution 1125-07. The motion was seconded by Councilmember Franklin, and the motion unanimously carried.

Mayor Brown asked for a motion to approve Resolution 1125-08 Appointment of Public Defense Attorney for Municipal Court, John B. Gamble, who shall hold office until the next general election, or until their successors are elected and qualified. Councilmember Franklin moved to approve Resolution 1125-07. The motion was seconded by Councilmember Phillips, and the motion unanimously carried.

Mayor Brown asked for a motion to approve Resolution 1125-09 Appointment of Interim Police Chief, Jimmy Dean Stracener, who shall be temporarily appointed for a term not to exceed 180 days and shall require full appointment on or before May 4, 2026. Councilmember Franklin moved to approve Resolution 1125-09. The motion was seconded by Councilmember Thompson, and the motion unanimously carried.

Mayor Pro Tempore Phillips moved to approve Resolution 1125-10 Appointment of City Attorney, Scotty Lewis, who shall be temporarily appointed for a term not to exceed 90 days and shall require full appointment on or before February 2, 2026. Councilmember Thompson moved to approve Resolution 1125-10. The motion was seconded by Councilmember Sellers, and the motion unanimously carried.

#### *Report of the Mayor and/or Council*

Mayor Brown made the following Mayoral Appointments:

- *Advisory Board for New City Park*  
Councilmember Tyrone Thompson
  
- *Planning Commission*  
Councilmember Chris Norman, Sr. Council Representative  
Rob Madison, Planning Commission Staff Member  
Kate Harrison, Planning Commission, ETJ Member

Mayor Brown announced the following Public Events:

- *November 11, 2025 -Veteran's Day Breakfast and Parade*

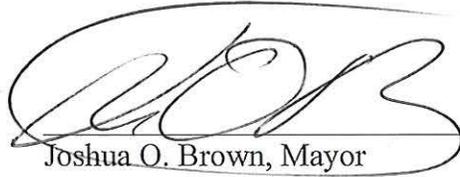
- *December 5-6, 2025 Christmas Fest*

*Citizens Comments - None*

*Adjournment*

Mayor Brown asked for a motion to adjourn the meeting. Councilmember Norman moved to adjourn the meeting. Councilmember Franklin seconded the motion, and the motion unanimously carried.

Done on this on the 3<sup>rd</sup> day of November 2025.



Joshua O. Brown, Mayor

Attest:



Rita Diedtrich, City Clerk