



## **The Minutes of the Regular Scheduled Meeting of the City Council of the City of Bay Minette, Alabama as Held on June 16, 2025**

The regular scheduled meeting of the City Council of the City of Bay Minette was held on June 16, 2025, at 6:00 p.m. at the City Hall in Bay Minette, Alabama; this being the proper place, scheduled date and hour for holding such a meeting.

The following members of the Council were found to be present:

Robert A. Wills, Mayor  
Pete Sellers, Councilmember District 1  
Mike Phillips, Mayor Pro Tempore/Councilmember District 2  
Matt Franklin, Councilmember District 3  
William Taylor, Councilmember District 4  
Shannon Clemmons, Councilmember District 5

Staff/Others in regular attendance:

Scotty Lewis, City Attorney  
Tammy Smith, City Administrator/Finance Director  
Rita Diedrich, City Clerk  
Tina Covington, Community Relations Coordinator  
Mike Minchew, Fire Chief  
Kristina Pittman, North Baldwin Chamber of Commerce Executive Director

Guests included: The following Fire Department employees plus their families:

Captain Hunter Smith	Captain Bobby Dolan
Lieutenant Dakota Melech	Captain Rob Taylor
Firefighter Kaden Collins	Firefighter Cody Stewart
Firefighter Roger Collier	Firefighter Alex Langston

Mayor Wills called the meeting to order.

Mayor Wills gave the invocation.

Councilmember Franklin led the Pledge of Allegiance.

Mayor Wills asked for a motion to approve the Minutes of the City Council Meeting and Work Session held on June 2, 2025 Councilmember Taylor moved to approve the Minutes. The motion was seconded by Councilmember Franklin, and the motion unanimously carried.

Mayor Wills asked for a motion to approve the Revised Accounts Payables for

June 16, 2025, in the amount of \$448,268.37. Mayor Pro Tempore Phillips moved to approve the Revised Accounts Payables. The motion was seconded by Councilmember Clemmons and the motion unanimously carried.

*Recognition and/or Proclamations – Fire Department.*

Mayor Wills recognized and presented certificates and pins to the following Fire Department Employees for their outstanding service.

Chief Mike Minchew

Structure Fire Rescue

Captain Hunter Smith  
Lieutenant Dakota Melech  
Firefighter Kaden Collins  
Firefighter Roger Collier

Water Rescue

Captain Bobby Dolan  
Captain Rob Taylor  
Firefighter Cody Stewart  
Firefighter Alex Langston

*Old Business – None*

*New Business*

*Consideration of Resolutions*

Mayor Wills asked for a motion to approve Resolution 0625-07 to waive the Rental Fees for the John F. Rhodes Civic Center on Thursday, August 14, 2025 for the North Baldwin Infirmary to host a Community Enhancement, Baby Bistro Breast Feeding Support Group—World Breast Feeding Monthly Celebration. Councilmember Clemmons moved to approve Resolution 0625-07. The motion was seconded by Councilmember Franklin, and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 0625-08 to appropriate Funds to the Bay Minette Police Department to co-sponsor the Women’s Divine Back-to-School Giveaway in the amount of \$600 with funds being expended as follows: Mayor Wills-\$100, District 1-\$100. District 2-\$100. District 3-\$100. District 4-\$100 and District 5-\$100. Councilmember Sellers moved to approve Resolution 0625-08. The motion was seconded by Mayor Pro Tempore Phillips, and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 0625-09 to Adopt the FY 2024-2026 Mid-Year Budget Revision. Councilmember Taylor moved to approve Resolution 0625-09. The motion was seconded by Mayor Pro Tempore Phillips, and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 0625-10 Appointment of Election/Absentee Manager. Councilmember Sellers moved to approve Resolution 0625-10.

The motion was seconded by Mayor Pro Tempore Phillips, and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 0625-11 Award City of Bay Minette East 7<sup>th</sup> Street Drainage Improvement Project. Councilmember Franklin moved to approve Resolution 0625-11. The motion was seconded by Councilmember Sellers and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 0625-12 To Appropriate Funds to the Bay Minette Youth Baseball Board in the amount of \$2,300 with funds being expended as follows: Mayor Wills - \$800; District 1 - \$500; District 2 - \$250; District 3 - \$250; District 4 - \$250 and District 5 - \$250. Councilmember Clemmons moved to approve Resolution 0625-12. The motion was seconded by Councilmember Franklin and the motion unanimously carried.

*Report of the Mayor and/or Council - None*

*Citizens Comments - None*

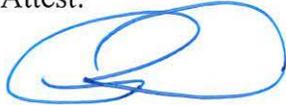
*Adjournment*

Mayor Wills asked for a motion to adjourn the meeting. Councilmember Clemmons moved to adjourn the meeting. Councilmember Taylor seconded the motion, and the motion unanimously carried.

Done on this the 16<sup>th</sup> day of June 2025.

  
Robert A. Wills, Mayor

Attest:



Rita Diedtrich, City Clerk