



**The Minutes of the Regular Scheduled Meeting of the City Council of  
the City of Bay Minette, Alabama as Held on November 4, 2024**

The regularly scheduled meeting of the City Council of the City of Bay Minette was held on November 4, 2024, at 6:00 p.m. at the City Hall in Bay Minette, Alabama; this being the proper place, scheduled date and hour for holding such a meeting.

On roll call, the following members of the Council were found to be present:

**Robert A. Wills, Mayor**  
**Pete Sellers, Councilmember District 1**  
**Mike Phillips, Mayor Pro Tempore/Councilmember District 2**  
**Matt Franklin, Councilmember District 3**  
**William Taylor, Councilmember District 4**  
**Shannon Clemmons, Councilmember District 5**

Staff/Others in regular attendance:

**Scotty Lewis, Stone-Crosby, PC**  
**Tammy Smith, City Administrator/Finance Director**  
**Rita Diedtrich, City Clerk**  
**Tina Covington, Community Relations Coordinator**  
**Clair Dorough, City Planner**  
**Al Tolbert, Chief of Police**  
**Jason Padgett, North Baldwin Utilities General Manager**  
**Kristina Pitman, Executive Director of North Baldwin Chamber of Commerce**

Guests included:

**A.C. Ulmer**

Mayor Wills called the meeting to order.

Councilmember Taylor gave the invocation.

Councilmember Clemmons led the Pledge of Allegiance.

Mayor Wills asked for a motion to approve the Minutes of the City Council Meeting and Work Session held on October 21, 2024. Councilmember Sellers

**moved to approve the Minutes. The motion was seconded by Councilmember Franklin, and the motion unanimously carried.**

**Mayor Wills asked for a motion to approve the Revised Accounts Payables for November 4, 2024, in the amount of \$430,094.36. Councilmember Taylor moved to approve the Revised Accounts Payables. The motion was seconded by Mayor Pro Tempore Phillips, and the motion unanimously carried.**

***Recognition and/or Proclamations***

**Mayor Wills asked for a motion to approve a proclamation for Alpha Delta Kappa and Alabama Gamma Gamma. Councilmember Taylor moved to approve the proclamation. The motion was seconded by Councilmember Franklin, and the motion unanimously carried.**

***Old Business - None***

***New Business***

***Consideration of Ordinance***

**Mayor Wills asked for a motion to approve Ordinance 1050 Electronic Records and Electronic Signature Policy on first reading. Councilmember Clemmons moved to approve Ordinance 1050 on first reading. The motion was seconded by Councilmember Franklin, and the motion unanimously carried.**

***Consideration of Resolutions***

**Mayor Wills asked for a motion to approve Resolution 1124-01 North Baldwin Chamber of Commerce with partner Alabama Career Center Waiver of the Rental Fee for the John F. Rhodes Civic Center on January 16, 2025 and January 17, 2025. Councilmember Sellers moved to approve Resolution 1124-01. The motion was seconded by Mayor Pro Tempore Phillips, and the motion unanimously carried.**

**Mayor Wills asked for a motion to approve Resolution 1124-02 Baldwin County Martin Luther King, Jr. Celebration Committee, Inc. Waiver of the Rental Fees for the John F. Rhodes Civic Center and the Kids Park on January 20, 2025. Councilmember Taylor moved to approve Resolution 1124-02. The motion was seconded by Councilmember Clemmons, and the motion unanimously carried.**

**Mayor Wills asked for a motion to approve Resolution 1124-03 to Grant a Special Exception to Ordinance 1030 Participation of Banned Vehicle Type for the Abba Shrine Street Camels to participate in the Veterans' Day Parade on November 11, 2024 and the Christmas Parade on December 7, 2024. Councilmember Franklin moved to approve Resolution 1124-03. The motion was seconded by Councilmember Clemmons, and the motion unanimously carried.**

Mayor Wills asked for a motion to approve Resolution 1124-04 Authorizing the Purchase of Wireless Headsets for the Bay Minette Fire Department from MC1-Mobile Technology through Omnia Partners Public Sector (“Omnia”) Contract. Councilmember Sellers moved to approve Resolution 1124-04. The motion was seconded by Councilmember Franklin, and the motion unanimously carried.

*Report of the Mayor and/or Council - None*

*Citizens Comments*

Mrs. Covington announced that the Alabama Urban Forestry Association received a grant from the Arbor Day Foundation and International Paper Company and will hold a Tree Giveaway on Friday, November 8, 2024 beginning at 10:00 a.m. in front of the John F. Rhodes Civic Center.

Mayor Wills asked for a motion to adjourn the meeting. Councilmember Clemmons moved to adjourn the meeting. Councilmember Franklin seconded the motion, and the motion unanimously carried.

Done this 4<sup>th</sup> day of November 2024.



Robert A. Wills, Mayor

Attest:



Rita Diedtrich, City Clerk