



**The Minutes of the Regular Scheduled Meeting of the City Council of
the City of Bay Minette, Alabama as Held on September 16, 2024**

The regularly scheduled meeting of the City Council of the City of Bay Minette was held on September 16, 2024, at 6:00 p.m. at the City Hall in Bay Minette, Alabama; this being the proper place, scheduled date and hour for holding such a meeting.

On roll call, the following members of the Council were found to be present:

**Pete Sellers, Councilmember District 1
Mike Phillips, Mayor Pro Tempore/Councilmember District 2
Matt Franklin, Councilmember District 3
William Taylor, Councilmember District 4
Shannon Clemmons, Councilmember District 5**

Absent:

Robert A. "Bob" Wills, Mayor

Staff/Others in regular attendance:

**Scotty Lewis, Stone-Crosby, PC
Tammy Smith, City Administrator/CFO
Rita Diedtrich, City Clerk
Tina Covington, Community Relations Coordinator
Al Tolbert, Chief of Police
Mark Manry, Bay Minette Public Library
Kristina Pittman, North Baldwin Chamber of Commerce Executive Director**

Guests included:

**Devin Clarke, North Baldwin Infirmary Wellness Center
Cheryl Clark, North Baldwin Literacy Council
A.C. Ulmer**

Mayor Pro Tempore Phillips called the meeting to order.

Mayor Pro Tempore Phillips gave the invocation.

Councilmember Taylor led the Pledge of Allegiance.

Mayor Pro Tempore Phillips asked for a motion to approve the Minutes of the City Council Meeting and Work Session held on September 3, 2024. Councilmember Franklin moved to approve the Minutes. The motion was seconded by Councilmember Taylor and the motion unanimously carried.

Mayor Pro Tempore Phillips asked for a motion to approve the Revised Accounts Payables for September 16, 2024, in the amount of \$125,620.39. Councilmember Taylor moved to approve the Revised Accounts Payables. The motion was seconded by Councilmember Clemmons and the motion unanimously carried.

Recognition and/or Proclamations

Mayor Pro Tempore Phillips recognized Devin Clarke, North Baldwin Infirmary Fitness Center. Mayor Pro Tempore Phillips then presented a proclamation to North Baldwin Infirmary in honor of First Annual Sunshine Sprint, which will replace RIDEYELLOW, will be held on September 28, 2024 at the North Baldwin Infirmary Campus.

Old Business - None

New Business

Consideration of Ordinance-None

Consideration of Resolutions

Mayor Pro Tempore Phillips asked for a motion to approve Resolution 0924-08 Reserving the Unencumbered Funds in the FY 2023/2024 General Fund Operating Budget and the Capital Project Budget for Application in the FY 2024/2025. Councilmember Sellers moved to approve Resolution 0924-08. The motion was seconded by Councilmember Franklin and the motion unanimously carried.

Mayor Pro Tempore Phillips asked for a motion to approve Resolution 0924-09 Independent Contractor Agreement for Recreation. Councilmember Clemmons moved to approve Resolution 0924-09. The motion was seconded by Councilmember Taylor and the motion unanimously carried.

Mayor Pro Tempore Phillips asked for a motion to approve Resolution 0924-10 Authorizing the Purchase of Two (2) Ferrara Pumpers on Ferrara Igniter Custom Chassis from Sunbelt Fire, Inc. Councilmember Taylor moved to approve Resolution 0924-10. The motion was seconded by Councilmember Clemmons and the motion unanimously carried.

Mayor Pro Tempore Phillips asked for a motion to approve Resolution 0924-11 Lease Agreement with Graybar Financial Services for the Bay Minette Municipal Airport.

Councilmember Sellers moved to approve Resolution 0924-11. The motion was seconded by Councilmember Franklin and the motion unanimously carried.

Mayor Pro Tempore Phillips asked for a motion to approve Resolution 0924-12 Memorandum of Understanding between the Baldwin County Commission, the Baldwin County Sheriff's Office and the City of Bay Minette Regarding School Resource Officer (SRO) program. Councilmember Franklin moved to approve Resolution 0924-12. The motion was seconded by Councilmember Taylor and the motion unanimously carried.

Mayor Pro Tempore Phillips asked for a motion to approve Resolution 0924-13 Tri-Party Agreement for Housing of Prisoners at the Baldwin County Corrections Center for the City of Bay Minette. Councilmember Sellers moved to approve Resolution 0924-13. The motion was seconded by Councilmember Franklin and the motion unanimously carried.

Mayor Pro Tempore Phillips asked for a motion to approve Resolution 0924-14 Appropriation to Baldwin County Archives and History Department in the amount of \$500 being expended from District 2 Council Contingency Fund. Councilmember Clemmons moved to approve Resolution 0924-14. The motion was seconded by Councilmember Taylor and the motion unanimously carried.

Mayor Pro Tempore Phillips asked for a motion to approve Resolution 0924-15 Appropriation to Baldwin County High School in the amount of \$3,120.50 with funds being expended as follows: \$1,000.00 earmarked for Baseball from District 1 Contingency Fund; \$500.00 earmarked for Key Club from District 2 Contingency Fund; and \$1,620.50 earmarked for Ag Department from District 5 Contingency Fund. Councilmember Franklin moved to approve Resolution 0924-15. The motion was seconded by Councilmember Sellers and the motion unanimously carried.

Mayor Pro Tempore Phillips asked for a motion to approve Resolution 0924-16 Appropriation to Bay Minette Elementary School in the amount of \$1,000.00 with funds being expended from District 1 Contingency Fund. Councilmember Franklin moved to approve Resolution 0924-16. The motion was seconded by Councilmember Taylor and the motion unanimously carried.

Mayor Pro Tempore Phillips asked for a motion to approve Resolution 0924-17 Appropriation to Bay Minette Middle School. In the amount of \$1,000.00 expended from District 1 Contingency Fund. Councilmember Clemmons moved to approve Resolution 0924-17. The motion was seconded by Councilmember Franklin and the motion unanimously carried.

Mayor Pro Tempore Phillips asked for a motion to approve Resolution 0924-18 Appropriation to First Presbyterian Church Food Pantry in the amount of \$386.92 expended from District 1 Contingency Fund. Councilmember Sellers moved to approve Resolution 0924-18. The motion was seconded by Councilmember Franklin and the motion unanimously carried.

Mayor Pro Tempore Phillips asked for a motion to approve Resolution 0924-19 Appropriation to North Baldwin Coalition for Excellence in Education (NBCEE) in the amount of \$1,500.00 expended as follows: \$1,000.00 from District 2 Contingency Fund; and \$500.00 from District 3 Contingency Fund. Councilmember Taylor moved to approve Resolution 0924-19. The motion was seconded by Councilmember Clemmons and the motion unanimously carried.

Mayor Pro Tempore Phillips asked for a motion to approve Resolution 0924-20 Appropriation to North Baldwin Literacy Council in the amount of \$1,000.00 expended from District 3 Contingency Fund. Councilmember Franklin moved to approve Resolution 0924-20. The motion was seconded by Councilmember Sellers and the motion unanimously carried.

Mayor Pro Tempore Phillips asked for a motion to approve Resolution 0924-21 Appropriation to Pine Grove Elementary School in the amount of \$1,000.00 expended from District 1 Contingency Fund. Councilmember Sellers moved to approve Resolution 0924-21. The motion was seconded by Councilmember Clemmons and the motion unanimously carried.

Mayor Pro Tempore Phillips asked for a motion to approve Resolution 0924-22 Appropriation to City of Bay Minette Recreation Department in the amount of \$13,453.72 with funds being expended as follows: \$5,000.00 from Mayor's Contingency Fund Earmarked for Pickleball Fund; \$913.49 from Mayor's Contingency Fund Earmarked for Disc Golf Project; \$3,523.49 from District 2 Contingency Fund Not Earmarked; \$2,366.74 from District 3 Contingency Fund Not Earmarked; and \$1,650.00 from District 4 Contingency Fund Earmarked for Basketball Court Resurfacing. Councilmember Taylor moved to approve Resolution 0924-22. The motion was seconded by Councilmember Franklin and the motion unanimously carried.

Mayor Pro Tempore Phillips asked for a motion to approve Resolution 0924-23 Appropriation to City of Bay Minette Beautification Committee in the amount of \$1,200.00 expended from District 4 Council Contingency Fund as follows: \$100.00 earmarked for Christmas Lights for the Douglasville Community Sign and \$1,100.00 earmarked for Picnic Tables for Ulmer Park. Councilmember Franklin moved to approve Resolution 0924-23. The motion was seconded by Councilmember Sellers and the motion unanimously carried.

Mayor Pro Tempore Phillips asked for a motion to approve Resolution 0924-24 Appropriation to Mutual Aid Cemetery Association Incorporated in the amount of \$934.35 expended from District 4 Council Contingency Fund. Councilmember Sellers moved to approve Resolution 0924-24. The motion was seconded by Councilmember Taylor and the motion unanimously carried.

Report of the Mayor and/or Council - None

Citizens Comments—None

Mayor Pro Tempore Phillips asked for a motion to adjourn the meeting. Councilmember Clemmons moved to adjourn the meeting. Councilmember Sellers seconded the motion, and the motion unanimously carried.

Done this 16th day of September 2024.



Mike Phillips, Mayor Pro Tempore

Attest:



Rita Diedrich, City Clerk