



The Minutes of the Regular Scheduled Meeting of the City Council of the City of Bay Minette, Alabama as Held on June 2, 2025

The regular scheduled meeting of the City Council of the City of Bay Minette was held on June 2, 2025, at 6:00 p.m. at the City Hall in Bay Minette, Alabama; this being the proper place, scheduled date and hour for holding such a meeting.

The following members of the Council were found to be present:

Robert A. Wills, Mayor
Pete Sellers, Councilmember District 1
Mike Phillips, Mayor Pro Tempore/Councilmember District 2
Matt Franklin, Councilmember District 3
William Taylor, Councilmember District 4
Shannon Clemmons, Councilmember District 5

Staff/Others in regular attendance:

Scotty Lewis, City Attorney
Tammy Smith, City Administrator/Finance Director
Rita Diedrich, City Clerk
Tina Covington, Community Relations Coordinator
Al Tolbert, Chief of Police
Blake Clark, Recreation Director
Kristina Pittman, North Baldwin Chamber of Commerce Executive Director
Jeff Schmitz, Alabama Power
Heather Ford, Court Clerk/Magistrate
Marcus McDowell, Municipal Judge

Guests who signed in included: None

Mayor Wills called the meeting to order.

Mayor Wills gave the invocation.

Mayor Pro Tempore Phillips led the Pledge of Allegiance.

Mayor Wills asked for a motion to approve the Minutes of the City Council Meeting and Work Session held on May 19, 2025. Councilmember Sellers moved to approve the Minutes. The motion was seconded by Councilmember Franklin, and the motion unanimously carried.

Mayor Wills asked for a motion to approve the Revised Accounts Payables for June 2, 2025, in the amount of \$255,364.75. Councilmember Taylor moved to approve the Revised Accounts Payables. The motion was seconded by Mayor Pro Tempore

Phillips and the motion unanimously carried.

Recognition and/or Proclamations - None

Old Business – None

New Business

Consideration of Resolutions

Mayor Wills asked for a motion to approve Resolution 0625-01 to waive the Rental Fees for Blackburn Park on Saturday, July 26, 2025 for Women's Divine 4th Annual Community Back-to-School Giveaway. Councilmember Clemmons moved to approve Resolution 0625-01. The motion was seconded by Councilmember Franklin, and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 0625-02 to Revise Recreation Facility Rental Pricing. Mayor Pro Tempore Phillips moved to approve Resolution 0625-02. The motion was seconded by Councilmember Taylor, and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 0625-03 to Amend the City of Bay Minette Employee Personnel Policy. Councilmember Franklin moved to approve Resolution 0625-03. The motion was seconded by Councilmember Clemmons, and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 0625-04 to Appropriate Funds to the Mutual Aid Benevolent Association for their Juneteenth Celebration in the amount of \$200 from District 4 Council Contingency. Councilmember Sellers moved to approve Resolution 0625-04. The motion was seconded by Councilmember Taylor, and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 0625-05 to Authorize the Submission of a Grant Application to ADCNR Requesting GOMESA Funds for Improvement to the Kids Park. Councilmember Franklin moved to approve Resolution 0625-05. The motion was seconded by Mayor Pro Tempore Phillips, and the motion unanimously carried.

Mayor Wills asked for a motion to approve Resolution 0625-06 to Authorize the Submission of a Grant Application to ADCNR Requesting GOMESA Funds for a Master Plan and Engineering Design of a New City Park. Councilmember Taylor moved to approve Resolution 0625-06. The motion was seconded by Councilmember Clemmons, and the motion unanimously carried.

Report of the Mayor and/or Council - None


Citizens Comments

Judge McDowell and Mrs. Ford presented a Municipal Court update.

Adjournment

Mayor Wills asked for a motion to adjourn the meeting. Councilmember Clemmons moved to adjourn the meeting. Councilmember Franklin seconded the motion, and the motion unanimously carried.

Done on this the 2nd day of June 2025.


Robert A. Wills, Mayor

Attest:



Rita Diedtrich, City Clerk

