

# City of Bay Minette Absentee Voting Information

## **Eligibility Requirements:**

You may vote by absentee ballot if:

- You are a registered Alabama voter who is temporary living outside of the country (such as a member of the Armed Forces, employed outside of the USA, a college student, or a spouse or child of such person).
- You are an appointed election officer or poll watcher at a polling location other than your regular polling location.
- You are ill or have a physician disability that prevents a trip to the polling location.
- You will be absent from the county on Election Day.
- You work a required shift – 10 hours or more – that coincides with polling hours.

## **Apply for Your Absentee Ballot:**

Download and complete the Alabama Municipal Absentee Ballot form from the Alabama Secretary of State website ([www.sos.alabama.gov](http://www.sos.alabama.gov)). You may also pick up an application at the Bay Minette City Hall, City Clerk Office located on the 2<sup>nd</sup> floor of City Hall.

Mail or hand-deliver your completed form along with valid copy of photo identification to:

City of Bay Minette  
Attn: City Clerk - Election  
301 D'Olive Street  
Bay Minette, Alabama 36507

Absentee ballots for elections more than 412 days apart must be requested on separate applications. This restriction does not apply if you are a member of the armed forces or you are a United States citizen residing overseas, or you are a spouse or dependent of such person.

The absentee election manage may not accept multiple applications, which are mailed in one envelope. AGO 1982-551 (to Hon. Don Siegelman, September 10, 1982).

## **How to Vote by Absentee Ballot:**

The absentee ballot comes with three envelopes – one plain (the secrecy envelope), one with an affidavit or oath, printed on the outside, and one plain envelope, pre-addressed (the outer envelope). Once the voter casts the ballot, the procedure is as follows:

- Seal the ballot in the plain envelope
- Place the plain envelope inside the accompanying affidavit envelope
- Seal the affidavit envelope and complete the affidavit that is on the outside of the of the envelope.
- Sign the affidavit and have the signature witnessed by either a notary public or two witnesses 18 years of age or older
- Place the affidavit envelope and a copy of your identification (not the original) inside the outer envelope.

Hand deliver or mail your ballot back to:

City of Bay Minette  
Attn: City Clerk – Election  
301 D'Olive Street  
Bay Minette, Alabama 36507